



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON
TUESDAY 21st JULY 2020 AT 7.30 PM**

PRESENT

Cllr Val McPherson BEM (Chair)
Cllrs Brian Richards (Vice), Richard Myers, Alex Barter, Rolf van Apeldoorn, Jane Rogers, Bill Bendyshe-Brown (County), Clerk. 1 member of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE

Cllr Walker had tabled his apologies.

2. MINUTES OF MEETING HELD 16th JUNE 2020

Approved by all Councillors.

FP

3. DECLARATIONS OF INTEREST

Cllr Myers declared an interest in the matter of Wellington House.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

It was noted that the request to increase the number of Councillors was to be dovetailed into the overall boundary review by Buckinghamshire Council.

5. A REPORT FROM CLLR BENDYSHE-BROWN ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

The following points were noted:

The first meeting of the NW Chiltern Community Board had taken place

The traffic concerns at the Bar lane and 4129 junction would be reviewed further by TfB and would have to be funded through the Community Board

Consideration would be given to extending the 30mph limit to the garage

The state of the pathway from the garage to shop would be reviewed as well as the pathway from the farm to the village gates

BBB

Winter works programme being finalised and input required from Councillors

ALL

HGV traffic into the Wickfields estate was causing concern. Councillors agreed to discuss the issue with the developers and suggest a no through road sign.

ALL

6. INTERNAL AUDIT

The Internal Audit had been reviewed by Council and the response was **approved**.

FP

7. APPROVAL OF AGAR (ANNUAL GOVERNANCE REPORT AND ACCOUNTS)

AGAR had been circulated for review. After discussion it was agreed to review the asset register in more detail before final release.

RM/FP

8. BANK RECONCILIATION: APR - JUN

The payments/receipts and bank reconciliation for Q1 had been circulated for review and **approved**.

FP

9. CIL

It was noted that a further £120964.50 had been received. Clarification was being sought which developers had contributed.

FP



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10. UPDATE ON WEB COMPLIANCE AND EMAIL FRAMEWORK

Cllrs Barter and Myers were encountering difficulties reaching out to new provider. Councillors **agreed** to retain Globalize for the hosting arrangements until transition complete. **RM/AB/FP**

It was also **agreed** to remove personal details of Councillors on the website except for DPI requirements. **RM/AB**

11. CIL FUNDING FOR LONGWICK SCHOOL

Proposal circulated by Cllr Richards was discussed and Council **agreed** to provide £5k funding plus VAT for the provision of new metal fencing. **BR/FP**

12. INSURANCE COVER

Details of renewal cover for 20/21 had been circulated and now officially **approved**. It was **agreed** to review the premium subject to any adjustments on asset register. **RM/FP**

13. ANNIVERSARY EVENTS FOR VILLAGE HALL, PLAYING FIELDS AND LAUNCH OF MUGA VILLAGE HALL

Proposed date to be reviewed for next year. **ALL**

14. GOVERNANCE SCHEDULE AND APPROVAL PROCESS

Schedule and approval process agreed. Cllrs van Apeldoorn and Rogers would review the Standing Orders in time for the next meeting. **FP/RvA/JR**

15. PLANNING

The following was reviewed and discussed: **FP**

20/06593/FUL Armagh Place, Bar Lane
Conversion of stables to one bed room dwelling

No Objection

It was noted that whilst 3 recent applications had been permitted, and the application relating to Twin Oaks (20/06078/FUL) had been refused. The application relating to Wellington House (19/05608/FUL) had gone to appeal.

16. FINANCE

The following accounts for payment were reviewed and **approved**: **FP**

Com.Ref	Payee	Gross	Comment
Repairs Swing/Ariel Runway	Caloo	8874.00	CIL
Anti Graffiti Paint	Hubdean	900.00	
Replacement Bin	Glasdon	174.76	
Devolved Services	PRTC	302.40	
Financial Management	DCK Accounting Solutions	360.00	Outsource
Kissing Gates	Jackson Fencing	2572.80	CIL
Salary	F Post	418.78	Jul



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PAYE	P B Financial Solutions	30.00	Apr-Jun
Dog Bins	TBS Hygiene	144.00	Jun
Signs Play Park	Robertson of Risborough	153.60	4 signs supplied & erected
Hedge Clearance	D H Landscapes	200.00	Garage on Playing Field
Risk Assessment	K Dobson	16.00	Jun
Fasthosts	F Post	11.33	Jun
Postage	F Post	20.16	Stamps
Internal Audit Fee	IAC Audit & Consultancy	180.00	2018/19 fee - cheque 517 not presented
Internal Audit Fee	IAC Audit & Consultancy	180.00	2019/2020 fee
PAYE	DCK Accounting Solutions	102.00	Set -up & July
Total		14639.83	

23. RESPONSES TO CORRESPONDENCE RECEIVED

The issues raised by Parishioners relating to the pathway on the 4129 and the trees on Bar Lane were noted and would be investigated further.

BBB

24. REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF COUNCIL

Cllr Rogers reported on the first Community Board meeting, which with some 30+ participants focused on scoping and prioritisation.

JR

25. AGENDA ITEMS FOR THE NEXT MEETING:

FP

Web Development
Standing Orders Review
Sign for Ilmer
Traffic Calming Update

26. NEXT MEETING [VIRTUAL]

7.30pm 15th September 2020.

FP

There being no further business the meeting closed at 9.25pm

Chair..... Date.....