



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 17th MARCH 2020 AT 7.00 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Ian Walker, Richard Myers, Alex Barter, Rolf van Apeldoorn, Jane Rogers, Bill Bendyshe-Brown (County), Clerk. No members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE

Cllr Harriss, the representative for District Council did not attend the meeting.

2. MINUTES OF MEETING HELD 18th FEBRUARY 2020

Approved by all Councillors.

FP

3. DECLARATIONS OF INTEREST

None.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

None

5. A REPORT FROM CLLR BENDYSHE-BROWN ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

The following points were noted:

Transport for Bucks inundated with pot hole and flooding issues
Bar Lane accidents – no update on petition from Parishioners to date
Confirmation that County Council have implemented lockdown
Unitary Council still on schedule for launch 1st April. Existing Councillors to remain till May 2021
Winter works programme impacted by flooding and creation of more potholes
Clearance of water courses/ditches is seen as the responsibility of landowners and would be more effectively enforced if legal action was instigated if landowners did not comply. Increased legal support for TFB has been resourced to accommodate this initiative.
Bledlow Recycling Centre planning application review by end of March

6. VILLAGE HALL CAR PARKING

In accordance with best practice 3 quotes had been obtained and circulated for review – One was 30% more expensive than the other and discarded - the Council **agreed** to proceed with the cost at £89892.40 from MAC Groundworks, which includes land clearance, drainage, electrics, security lighting, new fencing and resurfacing. A works order has been submitted. All costs to be met from CIL funding. Work scheduled to commence 21st July.

FP

7. REVAMP PLAYGROUND

Quotes and permutations had been circulated for review. After more discussion it was agreed to proceed with the quotes from Caloo (£7395.00) and Fenland (£5642.56) and place the orders accordingly.

FP

It was **agreed** to proceed with a conventional replacement to the "Frog Bin" for £159.00 (pro forma) but an additional anchoring kit will be required. Upon delivery PA Spittles will be asked to quote for



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installation or the fitting requested from Fenland during Playground repairs.

FP

8.WEB STRATEGY

Globalize have been notified of termination of contract and their response was circulated. It was **agreed** that the proposed termination date from Globalize was **not** acceptable. Clerk to inform them accordingly and agree to conference call with Cllrs Baxter and Myers to discuss the situation. Response from Jinca and Fasthost still outstanding.

FP/AB/RM

9. NOTICEBOARD

Planning application has been submitted, awaiting publication.

It was **agreed** to approach PA Spittles for removal of existing noticeboard next to entrance of Playing Fields.

FP

10.PLAQUE FOR MEMORIAL GARDEN

Cllr Van Apeldoorn to engage with local stonemason for quote for revamp of existing plaque.

RvA

11. VE CELEBRATIONS

Cancelled in light of Covid 19 outbreak. Celebrating VJ75 was not considered appropriate at this stage.

12. EASY GATES

Delivery of a further 14 kits scheduled for delivery w/c 23 March. The thanks from a Parishioner was duly highlighted and noted. The Rights of Way officer has been duly informed of the proposed locations for this next tranche of gates. The next phase will focus on pathways of Longwick itself.

RvA/BR/FP

13. FLOWER TUBS

It was noted that Penn Nurseries had agreed to replenish the flowers for the tubs. It was agreed to provide Penn Nurseries an annual fee of £50.00 toward the maintenance of the tubs.

VMc/FP

14. BUSHES/TREES FOR VILLAGE HALL/BELLWAY BOUNDARY

Order has been placed at the agreed cost of £119.20 – awaiting delivery.

FP/RvA

15. ANNIVERSARY EVENTS FOR VILLAGE HALL, PLAYING FIELDS AND LAUNCH OF MUGA VILLAGE HALL

Proposed date in September to reviewed in light of potential conflict with revised Fete date.

ALL

16. VILLAGE GATES

It was **agreed** to seek a quote from Paul Barratt for the repair and repainting of the Longwick Village Gates.

FP

17. LITTER PICKS

Postponed for both Longwick and Owlswick in light of Covid 19.

18. RISK REVIEW

For circulation before next meeting.

FP

19. BANK REC OCILIATION

Adverse variance of £170.00 still needs to be resolved.

RM/FP



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20. MAY ELECTIONS

In light of the postponement of the May Elections, the Council discussed the need to increase Councillor representation from 7 to 9 in light of increased residential housing as detailed in the Neighbourhood Plan. A **majority** of Councillors **agreed** to engage with WDC/Bucks Council about the process for increasing Councillor representation in time for the elections in May 2021. **FP**

21. PLANNING

The following were reviewed and discussed: **FP**

20/05516/FUL 1 The Green, Ilmer Lane, Ilmer
Construction of front porch, 2 storey extension, detached outbuilding, parking, alterations to fenestration

Objection based on contrary to local Design Guidance and impact on adjoining conservation area

20/05456/FUL 1 Innkeepers Court, Longwick
Construction of single storey extension
No objection

20/05499/FUL Ivy Farm, Lower Icknield Way, Longwick
Conversion of detached garage to dwelling

Objection based on scale, form, alignment and non-authorized construction of original garage

20/05581/FUL Longwick Village Hall
Construction of single storey extension for storage, new WC facilities and Meeting Room with access

No objection but correction required regarding boundary and land ownership

It was noted that the following applications had been permitted:

19/08099/FUL Tifnams, 19/08080/LBC & 08081/LBC Horsendam Manor, 20/05225/ADRC & 05226/ARDC Brook Cottage Meadle, 20/05290/ARDC Pennypot Kennels, 20/05376/MINAMD Land North of Bumpers Farm, 20/05358/ADRC Ashmead Stockwell Lane.

22. FINANCE

The following accounts for payment were reviewed and **approved**: **FP**

Com.Ref	Payee	Gross	Comment
Play Equipment Signs	Robertsons	479.76	
Easy Gates (x14)	Jackson Fencing	4138.18	CIL
Trees for Village Hall	Stotts Nurseries		VOID
Hall Hire	Longwick Village Hall	450.00	2018/2019



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Salary	F Post	418.77	Feb
Email addresses	F Post Fasthosts	11.33	Feb Payments
Home Allowance	F Post	20.00	Mar 4 wks
Expenses	F Post	51.47	Postage, Paper, Print
Inspection	Keith Dobson	16.00	Feb
Dog Bins	TBS	124.80	Feb
Insurance	Came & Company	806.26	Annual renewal
Maintenance	P A Spittles	25.00	Bin removal
Admin	Wendover Computers Ltd	140.00	Computer Deep Clean
Grant	St Michael Horsenden	150.00	Reissue (Bledlow PCC)
Annual Audit	PKF Littlejohn LLP	1056.00	Annual Audit Fee
Trees for Village Hall	Billy Stott	119.20	Reissue
Total		8006.77	

Receipts:

Interest	
Feb	8.77
Total	8.77

23. RESPONSES TO CORRESPONDENCE RECEIVED

It was noted that the project meeting relating to Traffic Calming had been postponed due to Covid 19. Preliminary costings will equate to £6k including informal consultation. **VMc/BR**

It was also noted that the annual finance details submitted by the Village Hall needed more detail. **FP**

24. REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF COUNCIL

None

25. AGENDA ITEMS FOR THE NEXT MEETING:

FP

Web Development
Risk Review
Village Gates
CIL Expenditure Review
Easy Gates
Playground Revamp



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Car Park Extension
Bank Reconciliation
Audit

26. NEXT MEETING [PROVISIONAL]

7.00pm 21st April Longwick Village Hall.

FP

There being no further business the meeting closed at 9.15pm

Chair..... Date.....