



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 19th NOVEMBER 2019 AT 7.00 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Ian Walker, Jane Rogers, Richard Myers, Alex Barter, Bendshy-Brown (County), Clerk

No members of the public

1. WELCOME AND APOLOGIES FOR ABSENCE

Cllr Harriss did not attend the meeting. Cllr van Apeldoorn had provided his apologies.

2. MINUTES OF MEETINGS HELD 15TH OCTOBER 2019

Approved by all Councillors.

FP

3. DECLARATIONS OF INTEREST

None

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

It was **agreed** that Council would approve the Devolution of Green Space Management Proposals by WDC.

FP

Cllr van Apeldoorn was congratulated on his efforts to commemorate Remembrance Day.

5. A REPORT FROM CLLR BENDYSHE-BROWN ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

The following were highlighted:

- MVAS is scheduled to be located at Bar Lane shortly.
- Capital maintenance program scheduled for Bar Lane in 2022/3.
- Lining works program delayed due to weather.
- Bledlow HRC CIC update - £13k generated with match funding by ANO. 3 contractors being asked to quote, planning permission sought by 31/03/20.
- Manpower for Police to be increased.
- Works program to focus on fly tipping – key contact David Rounding at BCC.
- Activation time of the pedestrian crossing being reviewed.
- Clarification sought for responsibility of cleaning directional signs.

ALL

6. EASY ACCESS GATES

All 9 gates delivered have been installed, with the approval of the Rights of Way officer. Further locations will be planned by Cllrs van Apeldoorn and Rogers.

RvA/JR/BR

7. MUGA & OUTDOOR FITNESS EQUIPMENT

Both Cllrs Myers and Richards were commended for their efforts on this project. Outstanding issues relate to removal of container and provision of padlock for box accommodating nets, etc

RM/BR

The concerns regarding the path access to the Playing Field were debated, but not considered restrictive toward the play equipment specifically.



Longwick-cum-Ilmer Parish Council

8. EMAIL HUB / WEBSITE

It was noted that Cllrs Myers and Baxter had investigated alternative suppliers, with indicative costings provided by Vision ICT and Netwise, which could deliver a more interactive website which also complied with GDPR, Transparency Code and Accessibility Regulations.

It was **agreed** to determine the extent to which the existing supplier could meet these requirements and specification moving forward and review outcomes at next meeting. **FP**

9. VILLAGE HALL

It was noted that Cllr Myers had been appointed as the PC representative on the Project Team reviewing car park extension.

Some debate took place regarding the Centenary Gardens, but the policy regarding clearance and/or provision of extra spacing, would need to be considered by the Village Hall Trustees in the first instance. **VMc/RM**

10. ADDITIONAL NOTICEBOARD

Alternative quote for an additional noticeboard **approved**. Order to be placed and planning application to be raised with proposed location clearly specified. **FP/IW**

11. INTEGRATED TRAFFIC CALMING

Report detailing discussion with Cllrs McPherson/Richards, and Planning Consultant for Neighbourhood Plan, as well as representation from WDC (Andrew McDougall) to be circulated to Council members. **VMc**

12. DOG BINS

It was **agreed** that no additional coverage was required. **FP**

13. PLAYING FIELD RISK ASSESSMENT

It was noted that an external contractor had been asked to quote for remedial action relating to repairs that were non-specific for requiring expertise of playground equipment. **FP**

Cllr Myers had also contacted Kompan, Street Scape and Safe & Sound for costings relating to remedial action for key priority issues (new swing, matting replacement, aerial runaway). **RM**

It was also **agreed** to review additional funding for a new swing at the next meeting. **FP**

It was also **agreed** to generate new copy for safety notices. **RM/FP**

14. PAROCHIAL CHARITIES

Representation for the nominated trustee for Risborough would be discussed further at the next meeting. **FP**

15. HALF YEAR FISCAL REVIEW

Audited by Cllr Myers and considered to be satisfactory. **FP**

16. REMEDIAL ACTION: AGAR VARIANCES

It was **agreed** to seek assistance from external contractor with an expenditure threshold of £160.00 **FP**



*Longwick-cum-Ilmer
Parish Council*

17. PLANNING

- Pennypot Bennels Close Meadle
Ref No: 19/07496/FUL
Two storey front, side and rear extension
No objection

FP

The dismissal of the appeal relating to Saddleback Farm – 17/066648/FUL was noted.

It was agreed to submit “Sportsmans Approach” as an alternative to 19/00118/NEWDEV

FP

18. FINANCE

The following accounts for payment were reviewed and **approved**:

FP

Com.Ref	Payee	Gross	
Salary	F Post	418.77	
Devolved Services	PRTC	2160.00	c/o for NOV
Gates - Holland	Briants	453.60	CIL
Email addresses	F Post Fasthosts	10.13	Oct Payments
Annual Play Inspection	WDC	52.20	
Repairs - paving	P A Spittles	122.40	
Installation - Gates x 3	Kevin Wharton Fencing & Gates	988.00	CIL
Sports Panels	Kompan	7542.63	CIL
Outdoor Gym & Inspection Report	Kompan	31004.83	CIL
MUGA	Kompan	70331.68	CIL
Installation - Gates x 3	Kevin Wharton Fencing & Gates	940.00	CIL
Installation - Gates x 2	Kevin Wharton Fencing & Gates	640.00	CIL
Home Allowance	F Post	20.00	
Expenses	F Post	13.48	Stamps&Envelopes
Grant	Longwick Evening WI	100.00	Xmas Carol Service
Inspection	Keith Dobson	16.00	
		114813.72	

Receipts Oct 2019

Interest		10.28	
Total		10.28	



*Longwick-cum-Ilmer
Parish Council*

19. RESPONSES TO CORRESPONDENCE RECEIVED

It was **agreed** to provide enhanced transparency on CIL expenditure.

VMc/BR

20. REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF COUNCIL

None

21. AGENDA ITEMS FOR THE NEXT MEETING.

Budget 2020/1

Easy Access Gates

Noticeboard Progress

Risk Review

Website Update

Village Hall Plans

Parochial Representation

Dates for 2020 meetings

FP

22. NEXT MEETING

17th December 7.00pm Longwick Village Hall.

FP

There being no further business the meeting closed at 9.10pm

Chair..... Date.....