

**LONGWICK-CUM-ILMER PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 19<sup>TH</sup> DECEMBER 2017 AT 7.30 PM  
IN LONGWICK VILLAGE HALL**

**PRESENT**

Cllr Val McPherson BEM (Chairman)

Cllrs Brian Richards, Ian Walker, Jane Rogers, Sally Whitworth, Rolf van Apeldoorn and Richard Myers

No members of the public

**1. WELCOME AND APOLOGIES FOR ABSENCE**

No apologies were received.

**2. MINUTES**

The Minutes of the previous meeting of the Parish Council on the 21<sup>st</sup> November 2017 having been circulated were approved by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Cllr Jane Rogers declared a non pecuniary interest in agenda item No 13 Planning Application 17/08167/CLE.

**4. MATTERS ARISING FROM LAST MEETING NOT OTHERWISE ON THE AGENDA**

Cllr Jane Rogers reported that the Ilmer Pond has been fenced off.

Cllr Richard Myers reported that he and Cllr Rolf van Apeldoorn had cleared some of the rubbish in the garage left by the Trustees of the Sports Club, There is still rubbish to be removed and the Clerk is requested to contact a local builder after the Christmas break to arrange for the removal of the remainder. **JM**

Cllr Val McPherson reported that the Christmas Carol Service had been a great success.

**5. A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL**

Cllr B Bendyshe-Brown reported on the following-:

- A meeting to be held regarding the two Vehicle Activations Signs for the parish
- The Capital Winter Maintenance programme to include pavements at Chestnut Way and Thame Road that the school children use. Pavements on Boxer Road and Barn Road. Footpath between the Longwick roundabout on the Thame Road
- The Bar Lane flooding issue
- The Owlswick Lane is to be resurfaced
- A Rights of Way meeting regarding the footpath at Wellington House
- The hedge cutting issue on the footpath to the school adjacent Blenheim Close

**6. FINANCE**

A/The income for November and the expenditure for December was examined by the Council. **All present agreed** that the necessary cheques be signed.

The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

vat

Dec	s/o	Dec salaries	386.07		386.07
Dec	s/o	BCC Local Government pension scheme	111.25		111.25
Dec	s/o	K Dobson- Risk assessment Nov	15.60		15.60
Dec	s/o	PRTC Maintenance duties 9/10	300.00	60.00	360.00
Dec	367	R Van Apeldoorn - bugler Remembrance Day	50.00		50.00
Dec	368	HMRC - paye Oct Nov Dec	338.27		338.27
Dec	369	WDC - annual risk assessment	60.00	12.00	72.00
Dec	370	A Knapper - logo design	75.00		75.00
Dec	371	R Myers - travel re Trustees of Sports Club rubbish removal	7.65		7.65
Dec	372	Longwick Stores - Carol Service refreshments	78.84		78.84
Dec	373	Tesco - Carol Service refreshments	14.00		14.00

B/ Receipts NIL C/ Bank Balance £31,075.43(allowing for the above payments)

## 7. CAPITAL ITEMS AND COMMUNITY FACILITIES

### A. Playing Field

There were no medium or high risk issues highlighted in the Risk Inspection Report for November

### B. Children's play area

There were no medium or high risk issues highlighted in the Risk Inspection Report for November

## 8. CORRESPONDENCE

An email has been received regarding a book "A History of Longwick"

A resident has advised the Parish Council that her book "A History of Longwick "has been updated.

An email has been received from a resident regarding joining the Wycombe District Housing Register

The resident requests the Parish Council to support her application to join the W.D.C. Housing Register.

The Parish Council is not able to promote individual cases as W.D.C. has confirmed that the Parish Council has no influence and each application is assessed against the criteria applied by the Housing Department.

The Longwick-cum-Ilmer Parish Council Neighbourhood Plan final report has been received

The Neighbourhood Plan final report has been received and circulated to the members for their comments to be sent to the Examiner.

## 9. APPROVAL OF AN INTERNAL AUDIT PLAN

The members considered an Internal Audit Plan that had previously been circulated by the Clerk. **All present agreed** to approve the Internal Audit Plan. **SG**

## 10. REVIEW AND APPROVAL OF THE LONGWICK-CUM-ILMER PARISH COUNCIL FINANCE RISK ASSESSMENT AND MANAGEMENT 2018

All present reviewed and approved **the** Finance Risk Assessment and Management for 2018

**All present agreed** to approve the Finance Risk Assessment and Management record for 2018.

## 11. LOCATIONS FOR THE TWO VEHICLE ACTIVATION SIGNS IN THE PARISH

Cllr Richard Myers informed the members that he is to attend a meeting to discuss the most suitable locations for the two Vehicle Activation Signs on Chestnut Way and the Thame Road.

## 12. LOCAL INFRASTRUCTURE PRIORITIES FOR SECTION 106 AGREEMENTS

The Parish Council is requested to complete a Local Infrastructure Priority List to identify small local schemes for Section 106 agreements.

Cllr Jane Rogers proposed to submit a scheme regarding speeding and the purchase of two Vehicle Activation Signs. **All present agreed.**

**JM**

### 13. PLANNING APPLICATIONS

#### A/Notice of Planning Applications Received

##### **17/08074/OUT**

**Address:** Land At Royston & Land At Home Farm Thame Road Longwick Buckinghamshire HP27 9SW

**Proposal:** Outline application for redevelopment of land to the rear of Royston for erection of eight new dwellings, consisting of 4 no. detached units and 4 no. semi-detached units with details of access and layout submitted

**The Parish Council was not able to submit comments as the deadline had passed.**

##### **17/08179/FUL**

**Address:** Chadwell Hill Farm Lower Icknield Way Longwick Buckinghamshire HP27 9RL

**Proposal:** Use of land for the siting of two units for tourism accommodation (Shepherd's Huts)

**The Longwick-cum-Ilmer Parish Council has no objections**

##### **17/08132/FUL**

**Address:** The Cartshed Rose Farm Thame Road Longwick Buckinghamshire HP27 9SW

**Proposal:** Householder application for erection of single storey rear extension

**The Longwick-cum-Ilmer Parish Council has no objections**

Cllr Jane Rogers declared a non pecuniary interest in the following application and took no further part in the discussion or vote.

##### **17/08167/CLE**

**Address:** Shoulder of Mutton Owlswick Buckinghamshire HP27 9RH

**Proposal:** Certificate of Lawfulness for existing residential use (Use Class C£ Dwelling) of the premises formerly known as The Shoulder of Mutton Public House

**All present agreed** to reply that they confirm that the flat above the public house has been occupied.

#### Appeal Notification Ref No App/K0425/W/17/3188566

##### **17/06617**

**Address:** Owlswick Farm Owlswick Buckinghamshire HP27 9RH

**Proposal:** Prior notification application (Part 3, Class Q) for change of use of existing agricultural building to create 1 x 4 bed dwelling (Use Class C3) and associated operational development

#### B/ Notice of Planning Applications Approved

##### **17/07882/CTR** *Decision* Not to make a Tree Preservation Order

**Address:** Horsenden Manor Horsenden Lane Princes Risborough Buckinghamshire HP27 9NF

**Proposal:** Fell 1 x Sycamore Tree (T1)

##### **17/07890/CTR** *Decision* Not to make a Tree Preservation Order

**Address:** Dove Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD

**Proposal:** Side lateral reduction of the branch length back to a suitable branch union by approximately 2 to 3 metres of the lower crown to maintain the symmetry of the crown profile outline to the eastern side of a Horse Chestnut (T1) including the removal of dead wood and make good any broken stems

##### **17/07856/MIN** *Decision* Application Permitted

**Address:** Brook Cottage Horsenden Lane Princes Risborough Buckinghamshire HP27 9NF

**Proposal:** Proposed non-material amendment to permission for construction of single storey front porch extension and part single storey, part first floor rear extension granted householder planning ref 17/05930/FUL.

#### C/ To receive Notice of Applications Refused

None.

**14. AGENDA ITEMS FOR THE NEXT MEETING.**

**15. NEXT MEETING**

The next meeting of the Parish Council will take place on Tuesday 16<sup>th</sup> January 2018 in Longwick Village Hall at 7.30pm. There being no further business to discuss the Meeting closed at 9.00 pm.

Chairman.....

Date.....

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