

**PARISH COUNCIL MEETING
LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 19th NOVEMBER 2013 AT 8.00 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr Mrs Valerie McPherson (Chairman)
Cllrs Ian Walker, Mrs Jane Rogers, James Butler, Graham Walters and George O'Neill
Mrs S Griffiths (Clerk)
1 Member of the public

1/WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Brian Richards.

2/ MINUTES

The Minutes of the previous meeting of the Parish Council on the 15th October 2013, having been circulated, were approved by the Meeting and signed by the Chairman.

3/ DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4/ A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

Cllr B Bendyshe-Brown sent his apologies as he was unable to attend the meeting and sent the following report. –

“The work on Thame Road has been completed down to the Post Office and the remainder of the work, down to the village entry signs from Thame, has now been scheduled for March next year. The Clerk and I have worked together with TfB to obtain some delegated funding for the remainder of this year. The funding is not guaranteed for next year but we are working on this at the moment. I held a meeting with BCC to try and gain some long term commitment but we will not know until next February/March. I am pushing through the Local Area Forum (LAF) to have the pavements in Bell Crescent resurfaced. Discussions are still ongoing with Madeleine Howe. “

5/MATTERS ARISING NOT OTHERWISE ON THE AGENDA

Further to agenda item 9 in the October minutes, the Parish Council has received confirmation from J McLernon, B.C.C. that an allocation of £2000.00 has been made to Longwick-cum-Imer Parish Council for this financial year for the parish to undertake Devolved Services which include the following:-

- Removal of fly posters and other illegal signs within the public highway or attached to street furniture
- Approval of charity event advertising signage.
- Cleaning of traffic signs
- Minor traffic sign repairs (e.g. fixing loose clips)
- Trimming vegetation obstructing pavements and footpaths

- Serving hedge cutting notices on frontages to be administered in accordance with the procedure but not including instigating legal proceedings.
- Checking for obstructions to pavements and footpaths.

Mr McLernon requires confirmation that the Parish Council will conform to the rules and guidance as set out in the BCC devolved services agreement previously circulated to the members. **All present agreed to this request.** **SG.**

Cllr Jane Rogers reported on the meeting that she attended at the Red Kite Housing and advised the members that the Red Kite has funding available for Community Projects.

Cllr Ian Walker asked for an update on the clarification of the role of the trustees and the legal position concerning the ownership of the land and building. The Clerk advised the members that she and Cllr Brian Richards had met with the solicitor holding the deeds. Cllr Brian Richards will clarify the position at the next meeting. **BR**

Cllr James Butler presented his suggestions on how to improve the Parish Council website. **JB**
All present agreed for Cllr Butler to prepare a brief to obtain quotations for a new website.

6/ FINANCE

A/ Payments

VAT

103	Risk Assessment	K Dobson - Risk Inspection October 2013	£15.03		£15.03
104	Car Park lights	I Thompson - Repair light in car park	£46.00	£9.20	£55.20
105	Grass Cutting	Manor Estates – Grass cutting October	£369.07	£73.81	£442.88
s/o	Clerks Fees	S Griffiths - Nov salary	£396.93		£396.93
106	newsletter	V McPherson - expenses for producing the news letter	£128.50		£128.50

B/ Bank Balance £14003.96 (allowing for the above cheques)

The expenditure for November was examined by the Council. Cllr Valerie McPherson proposed that the necessary cheques be signed. Seconded by Cllr Jane Rogers. **All present agreed**

7/ CAPITAL ITEMS AND COMMUNITY FACILITIES

A. Playing Field

No issues were highlighted in the Risk Inspection Report for October 2013.

Cllr Ian Walker informed the members that Briants had offered to clear the ditch that runs behind them in the Playing Field.

The Clerk reported that the free tree pack from the Woodland Trust for Longwick-cum-Ilmer Parish Council had arrived. Cllr Ian Walker agreed to plant the saplings in the Playing Field. **IW**

B. Children's play area

The following issues were highlighted in the Risk Inspection Report for October 2013.

A bolt is protruding on the top of the slide. Cllr Jane Rogers agreed to action this point. **JR**

A wire is poking through on the seat on the aerial runway. Cllr Valerie McPherson had inspected the equipment and could not identify the issue. The Clerk is requested to raise this point for clarification with the Risk Inspection Officer. **SG**

Cllr James Butler had raised a concern that the ramp to the runway platform on the zip wire was slippery. Safe and Sound will fix the issue by putting some timber half rounds across the ramp on the way up which will stop it being so slippery and make it easier for people to climb up. They will carry out this work free of charge. **Page 749**

8/ ROADS, VERGES AND RIGHTS OF WAY

The Clerk is requested to contact the local authorities concerning the following issues:-

- Fly tipping on Bridleway 14 reported under reference numbers CRN 426391 and 56101.
- Bridleway 5 has had some resurfacing work done, but still needs attention at the bottom of Walnut Tree Lane. Reported previously under reference CRN 423328

SG

9/ CORRESPONDENCE

Letter from WDC summarising the initiatives that have been launched by the Govt to commemorate the centenary of the outbreak of World War One.

Noted

A letter from the Chiltern Society inviting applications for grants for community projects.

Noted.

A letter from Risborough Area Community Bus requesting financial support in the form of a grant.

All present agreed to consider the request at the Estimates meeting.

SG

Correspondence from two residents opposing planning application 13/07517/FUL

Noted.

10. THE ACTION TO BE TAKEN REGARDING DOG FOULING

Cllr George O'Neill informed the members that a resident had contacted him to advise that dog fouling in the playing field was on the increase. The Clerk is requested to investigate the cost of signs warning that it is an offence and there is a fine payable for each side of the public footpath into the playing field.

SG

11. ARRANGEMENTS FOR THE CAROL CONCERT

All present agreed for Cllr Jane Rogers to organise the refreshments for the Carol Concert. **JR**

All present agreed for Cllr George O'Neill to liaise with the school and organise the programme for the Carol Concert

GON

12. REVIEW THE PARISH EMERGENCY PLAN

Cllr Graham Walters reminded the members of the need to revisit the list of volunteers following the retirement of Cllr George Harper and to ensure that the remaining volunteers are still able to participate. **All present agreed** that a further discussion is required at the next Parish Council meeting when the existing volunteers have been contacted.

JR/VM/GW

13. THE PARISH COUNCIL MEETING DATES FOR 2014

All present agreed the following dates:- 21st January 2014, 18th February 2014, 18th March 2014, 15th April 2014, 20th May 2014, 17th June 2014, 15th July 2014, 16th September 2014, 21st October 2014, 18th November 2014, 16th December 2014

14. PLANNING APPLICATIONS

To consider New Planning Applications

13/07750/AGI: Severalles Farm Ilmer Lane Ilmer Buckinghamshire HP27 9QZ

Proposal: Agricultural notification for the erection of a steel frame portal building with cladding on three sides & doors on one side. **The Parish Council has no comments on this application.**

Page 750

13/07517/FUL: Land Adjacent Lapetra Thame Road Longwick Buckinghamshire HP27 9SF

Proposal: Erection of 2 x 1 bed apartments with 3 parking spaces and rear garden

The Parish Council recommends that this application is refused on the following grounds.

- **Unacceptably high density / overdevelopment of the site. The Parish Council considers this proposal to be an overdevelopment of the plot.**

- **Effect of the development on the character of the neighbourhood. The Parish Council considers that the loss of parking for shoppers may affect the viability of the shop and post office which are an essential part of the village**

- **The development would adversely affect highway safety and the convenience of road users. The Parish Council believes that this proposal offers inadequate parking provision, which will compound existing parking issues. The displacement of vehicles of the flat onto the Post Office forecourt will cause on street parking to clash with the residents off road spaces where there is already congestion.**

The Parish Council requests that if the Planning Officer is minded to approve this application it is referred to the Development Control Committee for determination.

13/07773/FUL: Water Springs Meadle Village Road Meadle Buckinghamshire HP17 9UD

Proposal: Householder application for construction of two storey infill extension and insertion of 3 dormer windows and 3 velux windows to existing barns. **The Parish Council has no comments on this application.**

To Receive Notice of Planning Applications Approved

13/07122/CTR: *Decision* Not to make a Tree Preservation Order

Address: Lamb Cottage Owlswick Buckinghamshire HP27 9RH

Proposal: 30% crown reduction as indicated in photo and 30% crown thin to flowering Cherry

14/ REPORTS

School Governors – Nothing to report.

NW Chilterns Local Area Forum - Funding has been agreed for the resurfacing of the pavements in Bell Crescent.

WDALC – Nothing to report

Neighbourhood Action Group – Nothing to report

Newsletter - Nothing to report.

Risborough Area Community Forum – Cllr G O’Neill informed the members that the Pictsmede development in Princes Risborough will now proceed.

Risborough Area Partnership – Nothing to report.

Village Hall –Cllr J Rogers offered to circulate the minutes of the last Village Hall meeting to the councillors. **JR**

15/ AGENDA ITEMS FOR THE NEXT MEETING.

To review the Parish Emergency Plan (Cllr G Walters)

16/ NEXT MEETING.

The next meeting of the Parish Council will take place on Tuesday 17th December 2013 in Longwick Village Hall at 8.00pm.

There being no further business to discuss, the Chairman closed the meeting at 10.00pm

Chairman..... Date.....