

**PARISH COUNCIL MEETING  
LONGWICK-CUM-ILMER PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 19<sup>th</sup> FEBRUARY 2013 AT 7.30 PM  
IN LONGWICK VILLAGE HALL**

Cllr G Harper (Chairman)  
Cllrs Mrs J Rogers, I Walker, G O'Neill, B Richards G Walters  
Susanne Griffiths (Clerk)

**1/APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Mrs V McPherson.

**2/ MINUTES**

The Minutes of the previous meeting of the Parish Council on the 15<sup>th</sup> January 2013 having been circulated were approved by the Meeting and signed by the Chairman.

**3/ DECLARATIONS OF INTEREST**

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

**4/ MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

Cllr I Walker, at the last meeting, was requested to make enquiries and confirm who the ownership of the hedge abutting the playing fields that is in need of repair belonged to. Cllr Walker has made the necessary enquires and confirmed that the hedge was owned by Mr Rixon.

**5. Finance**

A/ Accounts for Payment

|     |                 |   |          |
|-----|-----------------|---|----------|
| S/o | Clerks Fees     | S Griffiths - February salary           | £ 341.27 |
| 64  | Risk Assessment | K Dobson - Risk Inspection January 2013 | £ 14.60  |

B/Receipts - Nil

C/Bank Balance £ 7797.74 (allowing for the above cheques)

The income for and expenditure for February was examined by the Council. **All present agreed** that the necessary cheques be signed.

**6. CAPITAL ITEMS AND COMMUNITY FACILITIES**

A. Playing Field

Nothing to report. The Clerk is requested to obtain two further quotations for the grass cutting of the playing field to ensure that the Parish Council is receiving the best value. Cllr G Harper **agreed** to meet with other companies on site to enable them to provide quotations for consideration. **GH/SG**

B. Children's Play Area

The Clerk was requested to obtain the prices of a Wendy house for the play area. Copies of different styles and prices were circulated to the councillors for their consideration. **All present agreed** to consult the school children in the village to ascertain what would be their preferred use of the space left after the removal of the climbing frame. Cllr G O'Neill agreed to contact the school to organise the consultation. **GON**

The Clerk informed the members that Aviva the insurers, have agreed to relax the policy requirement under the Public Liability section for a weekly routine visual check of the play area to a monthly inspection. The Clerk is requested to contact the Risk Inspection officer to arrange for monthly checks. **SG**

**7. ROADS, VERGES AND RIGHTS OF WAY.**

The Clerk has met with the Local Area Technician and has been advised that:-

The 30MPH sign in Owlswick that had been knocked by a council contractor and reported in November is now on the LAT's desk.

The Highways Dept has plans to resurface part of the Thame Road within the next year.

The Local Area Technician has agreed to attend a Parish Council meeting in the near future to discuss the outstanding issues

The LAT has reordered the replacement sign post with only one sign and which should have three, previously reported under reference number 341490. It will now have four signs.

The LAT has requested a report from the company that installed the VAS and is requesting it is replaced with a new one as this one has been very unreliable. It has now been out of action for over 9 weeks.

The Clerk is requested to raise the following issues with the Highways Department: -

SG

Three lots of fly tipping on Green Lane, Owlswick also known as Bridleway 14

Potholes that need attention in Owlswick between B4009 and Bar Lane.

Potholes that need attention in Ilmer between Lower Farm and Manor Farm and the Church corner.

## **8. CORRESPONDENCE.**

### **E-mail from a resident concerned re the amount of litter around Longwick Village.**

The resident is concerned that littering appears to have increased significantly since the arrival of the 'Shell' Petrol Station and would like to know if anything can be done about the above problem. She would also like to know if the Parish Council be able to have any input in trying to get some more dog waste bins placed either end of the village.

**All present agreed** for the Clerk to respond that the Parish Council has organised litter picks in the village in previous years and would gladly support the resident in her effort to organise one for this year. The provision of dog litter bins is the responsibility of Wycombe District Council. The Clerk has contacted the Divisional Environmental Health Officer, (Control of Pollution Team), Environment Service at Wycombe District Council (WDC) on a previous occasion and was advised that there is no automatic system for the placing of dog bins as a result of requests received. WDC has 200 dog waste bins in the district but has funds for no more. Whilst they have in the past occasionally moved underused bins this is becoming more difficult as most bins are now in good positions and all bins are used. The Clerk was advised that it is acceptable for dog owners to use their normal refuse bins for the disposal of dog waste.

SG

### **E-mail from the Chiltern Society**

Details were received of the footpath works which have been completed by their teams of volunteers. Noted.

### **Gypsy & Traveller Needs Assessment 2013 – Consultation with Parish Councils**

All councillors were encouraged to respond.

All

### **Update from the Enforcement Officer re: The Old Stables, Meadle**

The Parish Council is advised that following investigation, it would seem that some planting had been carried out within the agricultural land outside of the residential garden area. In order to resolve this matter, the owners were asked to remove the planting and thereafter to ensure that it was only planted within the garden area. Further it was suggested that they erect a 1m post and rail fence in order to provide a clear demarcation between the garden area and the agricultural land beyond it. As such, in terms of the garden boundary issue, having visited the site last week to monitor the removal of planting and erection of boundary fence, the Enforcement officer is satisfied that this matter has been resolved.

### **Letter from the W. I. requesting access to the Parish Noticeboard**

**All present agreed** that a key to the noticeboard should not be issued to the WI, but providing there is space on the noticeboard, the Parish Council is agreeable to displaying a poster for them. The Clerk is requested to obtain a spare set of keys for a councillor to hold in the village of Longwick to provide easy access to the noticeboard. Cllr G O'Neill agreed to contact the W.I. to inform them of the Parish Council's decision.

GON

## **9. REPORTS**

**A. School Governors** – Nothing to report.

**B. NW Chilterns Local Area Forum** - Nothing to report. The next meeting is on the 27<sup>th</sup> March 2013

**C. WDALC** – Nothing to report. The next meeting is on the 28<sup>th</sup> March 2013.

**D. N.A.G** – Nothing to report.

**E. Newsletter** – Cllr McPherson will be sending out a reminder to all those who contribute to the newsletter and she will include a piece about whether people would like to receive the Parish Newsletter via the Parish Council website or as a hard copy.

**F. Area Forum** - Nothing to Report.

**G. Risborough Area Partnership** – Nothing to report

**H. Village Hall** – Nothing to report

## **10. APPOINTMENT OF THE INTERNAL AUDITOR FOR THE YEAR ENDING 2013**

**All present agreed** to appoint Mr Don Timms as the internal auditor for the year ending 2013.

**SG**

## **11. AN UPDATE ON THE PARISH EMERGENCY PLAN**

**All present agreed** details previously circulated, of a text notifying the public of Emergency Help in the Parish for display on the noticeboard, in the newsletter and on the website.

**SG**

## **12. PLANNING APPLICATIONS**

### A/ New Applications to be considered

**13/05241/FUL:** Horsenden Manor Horsenden Lane Princes Risborough Buckinghamshire HP27 9NF

**Proposal:** Erection of single storey garden room to rear. **The Parish Council has no objection to this application.**

**13/05242/LBC :** Horsenden Manor Horsenden Lane Princes Risborough Buckinghamshire HP27 9NF

**Proposal:** Erection of single storey garden room to rear. **The Parish Council has no objection to this application.**

**13/05291/FUL:** OS Parcel 9547, Owlswick, Buckinghamshire

**Proposal:** Repair, refurbishment and conversion of barns to provide 1x4 bed dwelling with the erection of link extension and car port, demolition of existing tack room, and associated works, including alteration and realignment of vehicular access and driveway, provision of turning, manoeuvring and private garden/amenity areas and installation of Klargester Bio Disc unit. **All present agreed** to hold a site meeting on the 2<sup>nd</sup> March to enable the Councillors to make an informed decision when formulating a response to the planning department for this application. **ALL**

### Progress on applications already considered:

**12/07889/FUL** *Decision* Application Permitted

*Address:* Red House Farm Thame Road Longwick Buckinghamshire HP27 9SW

*Proposal:* Householder application for construction of two storey rear extension and rear orangery following demolition of existing conservatory

**12/07887/LBC** *Decision* Application Permitted

*Address:* Red House Farm Thame Road Longwick Buckinghamshire HP27 9SW

*Proposal:* Householder application for construction of two storey rear extension and rear orangery following demolition of existing conservatory

**12/07627/FUL** *Decision* Application Permitted

*Address:* Brook Farm Meadle Village Road Meadle Buckinghamshire HP17 9UD

*Proposal:* Householder application for construction of single storey orangery to side

**12/07628/LBC** *Decision* Application Permitted

*Address:* Brook Farm Meadle Village Road Meadle Buckinghamshire HP17 9UD

*Proposal:* Listed Building application for construction of single storey orangery to side

**12/07806/CTR**

*Decision* Not to make a Tree Preservation Order

*Address:* Lane End House Meadle Village Road Meadle Buckinghamshire HP17 9UD

*Proposal:* Reduce heavily weighted limb growing toward neighbouring boundary by up to 50% to suitable growth point and reduce other heavily weighted unbalanced limbs to suitable growth points to re-balance canopy of Ash tree

**12/07625/CLE**

*Decision* Grant Certificate of Lawful Use

*Address:* Annexe Buntings Owlswick Lane Owlswick Buckinghamshire HP27 9RJ

*Proposal:* Continued occupation of the annexe shown edged red on the attached plan (comprising a sitting room, kitchen, entrance hall and double garage on the ground floor, and two bedrooms, landing and bathroom on the first floor) without compliance with condition 3 of planning approval ref: 04/07886/FUL

**16/ AGENDA ITEMS FOR THE NEXT MEETING**

To be advised

**17/ DATE OF NEXT MEETING**

The next meeting of the Parish Council will take place on Tuesday 18<sup>th</sup> March 2013 in Longwick Village Hall at 7.30pm.

There being no further business to discuss the Meeting closed at 9.00pm

Chairman..... Date.....