



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON
TUESDAY 15th MAY 2018 AT 7.30 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr Val McPherson BEM (Chair)
Cllrs Brian Richards, Ian Walker, Jane Rogers, Sally Whitworth, Richard Myers, Rolf van Apeldoorn
Cllr Bill Bendyshe-Brown (County)
Clerk Frank Post
1 member of the public

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllr Clive Harriss (District).

2. ELECTION OF CHAIRMAN

Cllr Rogers proposed the appointment of Cllr McPherson for Chairman. Seconded by Cllr Myers and approved by all other Councillors.

3. DECLARATION OF ACCEPTANCE OF OFFICE

Cllr McPherson duly accepted and signed the declaration of acceptance.

4. ELECTION OF VICE CHAIRMAN

Cllr McPherson proposed Cllr Richards which was seconded by Cllr van Apeldoorn. Cllr Richards duly accepted.

5. MINUTES OF MEETING HELD ON 17th APRIL 2018

Duly approved.

6. DECLARATIONS OF INTEREST

None.

7. MATTERS ARISING NOT ON THE AGENDA

It was agreed to house the plastic chairs of the fete in the garage.	RaV
It was agreed to investigate the provision of grass cutting for Ilmer Green	FP
It was agreed by a majority vote to go for a colour logo on the new noticeboard	FP
It was agreed for Cllr Rogers to attend the next Parish Liaison meeting in July	JR
It was agreed to make representation to WDC regarding the hedge on the Longwick Green/Playing Fields in the context of the Bellway development	FP
It was agreed to investigate the responsibility of grass cutting for the Green at the Red Lion	FP

7. A REPORT FROM CLLR BENDYSHE-BROWN ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

Cllr B Bendyshe-Brown highlighted the following in his report:-

- BCC supported the southern route option being considered for the Oxford/Cambridge Expressway which will improve access nodes within the locality
- The likelihood of more housing stock within the area if the Unitary debate concludes with 2 Unitary Councils
- The range of events that will take place for November 11 Armistice Day 2018



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- The appointment of an Inspector to view the Local Plan and the submission tabled by RARA
- The new directional sign to the Village Hall has been made and awaiting confirmation of installation date
- Owlswick Road has been resurfaced
- Potholes in Meadle are being addressed
- Police station will be housed at the Fire Station next year
- Costs for electricity supply for VAS still need quoting. Clarification given that VAS can be fixed not mobile and not subject to TfB approval **FP/BBB**
- Bar Lane flooding – meeting to be scheduled with Flood Management Team and Highways
- Footpath to Bryants is within the maintenance winter programme as a priority
- Maintenance of footway near Chestnut Way remains an issue

Cllr Rogers highlighted that options being considered for CIL and the Council agreed to meet up with Sian Thomas from BCC/TfB to debate the options available **FP/BBB**

8. NOMINATIONS FOR COMMITTEES AND OUTSIDE BODIES

The following were agreed:

- Cllr Rogers will represent for the Council on the NW Chilterns Area Forum and the Council on the Allotment Charities
- Cllr Walker will represent for the Council on the Wycombe District Association of Local Councils
- Cllrs Whitworth and Rogers will represent for the Monks Risborough Charities
- Cllr Whitworth will represent for the Princes Risborough Charities
- Cllr Rogers will represent for engagement with RARA
- All Councillors will participate within Planning meetings

9. WAR MEMORIAL UPDATE

Clarification sought by clerk that TfB approval was seen a primary prerequisite. It was noted that this would be discussed at the forthcoming meeting with Sian Thomas **FP**

10. NOTICEBOARD UPDATE

Planning approval still outstanding **FP**

11. WELCOME PACKS

Cllrs Rogers and Whitworth had identified a suitable provider Local Authority Publishing Ltd, whom provide this service to Risborough, Chinnor, Thame and Wendover at no cost to the Council

12. CIL FUNDING

Bank account still to be established. Confirmation required whether any funding has been released by contacting Gerard McCall from WDC **FP**

13. RISK ASSESSMENT REPORTS

Received with no prevailing medium or high risks identified.



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14. ILMER LANE ACCESS FOR 17/05825/FUL

Objection stills needs drafting and agreement

ALL

15. PLANNING

The following was discussed:

17/06648/FUL – objection to be drafted

VW/FP

16. FINANCE

The following accounts for payment were reviewed:

Ref			Net	Vat	Gross
s/o	Clerk	May Salary	299.80		299.80
396	Clerk	May Allowance	25.00		25.00
397	Risk assessment	K Dobson April	16.00		16.00
398	Grass Cutting	PRTC	100.00	20.00	120.00
398	Grass Cutting	PRTC	206.00	41.20	246.20
399	Electricity	EON	8.10	0.41	8.51
400	Newsletter	PK Inprint Ltd	309.86		309.86
401	Fence Repairs	Kevin Wharton	160.00		160.00
402	Padlocks	Cllr Myers/B&Q	5.48		5.48
403	Cylinder Locks	F Post/One Stop Locks	27.68		27.68
404	Notice Board (reissue)	Fitzpatrick Woolmer	1433.16	286.63	1719.79
Totals			2591.08	348.24	2939.32

All present agreed that the necessary cheques be signed.

FP

17. CORRESPONDENCE RECEIVED

It was agreed that the Bellway fencing issue in Longwick and the issue regarding the Owlswick green would be agenda items following parishioner representations

FP/JR/BR

18. STANDING ORDERS

It was agreed to upload on website and for all Councillors to review

ALL

19. GDPR

It was noted that effective date of implementation is 25th May. Clerk to review approach from adjoining councils

FP



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20. REPORTS FROM COUNCILLORS

Cllr van Apeldoorn would review emergency planning report and engage with Village Hall trustees and Longwick school **RaV**

21. AGENDA ITEMS FOR THE NEXT MEETING.

The following would be reviewed:

Update on Welcome Packs

Fencing – Longwick Park

Owlswick Green

Remembrance Activities (July) inc Silent Soldier

FP

22. NEXT MEETING

The next meeting of the **Annual** Parish Council will take place on Tuesday 19th June 2018 in Longwick Village Hall at 7.30pm. There being no further business to discuss the Meeting closed at 9.10 pm.

Chair..... Date.....