

**LONGWICK-CUM-ILMER PARISH COUNCIL
AN EXTRAORDINARY MEETING OF THE PARISH COUNCIL WILL BE HELD
ON TUESDAY 16th AUGUST 2016
AT 4 PM IN THE PRINCES CENTRE CLIFFORD ROAD PRINCES RISBOROUGH**

AGENDA

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting.

- 1. Welcome and Apologies for Absence.**
- 2. Acceptance of Minutes of the previous meeting on the 19th July 2016**
- 3. Declarations of Interest** - Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.
- 4. Matters Arising from the last Meeting Not Otherwise on the Agenda**
- 5. Planning Applications**
 - a. To consider New Planning Applications
 - b. To Receive Notice of Planning Applications Approved
 - c. To Receive Notice of Planning Applications Refused
- 6. Agendas items for the next meeting**
- 7. Date of Next Meeting.**

Susanne Griffiths
Clerk to the Parish Council.
10th August 2016

**DRAFT LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 19th JULY 2016 AT 7.30 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr Mrs Valerie McPherson BEM (Chairman)
Cllrs. Ian Walker, Jane Rogers, Sally Whitworth, Rolf van Apeldoorn and Brian Richards
Clerk Susanne Griffiths
Clerical Assistant Jayne Mylchreest
6 members of the public

1. WELCOME AND APOLOGIES FOR ABSENCE

No apologies were received.

2. MINUTES

The Minutes of the previous meeting of the Parish Council on the 21st June 2016 having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Cllr Jane Rogers declared an interest in Agenda item number 17 regarding the property known as Malbaret.

4. MATTERS ARISING FROM LAST MEETING NOT OTHERWISE ON THE AGENDA

Re-Siting of the Parish Council notice boards

Different options were explored as to the best location to re-site the notice boards. The resident of Yew Tree Cottage was unhappy to have the boards relocated outside her property and therefore it was agreed to site the notice boards on the playing field opposite to the entrance to the Scout hut. The Clerk is requested to ascertain if planning permission is required, JM

5. A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

Cllr. Bill Bendyshe-Brown gave a report on the following:-

- The Wellington House development
- The Vehicle Activation sign is now working on the Thame Road coming from the Thame direction
- A meeting is to take place with the Local Area Technician to discuss the position of two more Vehicle Activation Signs
- The footpath near the school has now been cleared
- Urgent repairs to the pavements outside Briants have been completed
- Awaiting a reply from the Local Area Technician with regards to a suitable position to re site the directional sign to the Village Hall that has been requested to be removed to allow an approved planning application to progress.

6. FINANCE

A/ Payments

vat

Month	Ref	Description	Amount	Vat	Total
July	s/o	July salaries	321.97		321.97
July	s/o	BCC Local Government pension scheme	101.60		101.60
July	s/o	PRTC Maintenance duties 4/10	300.00	60.00	360.00
July	s/o	K Dobson- Risk assessment June	15.50		15.50
July	263	Thomas Regeneration - professional services re Neighbourhood Plan	510.70	98.00	608.70
July	264	Mileage claim re Neighbourhood Plan	71.10		71.10
July	265	PRTC - grass cutting 16/6 Devolved Services	250.00	50.00	300.00
July	266	TBS Hygiene Ltd - 4/3-27/5 Dog waste collection	257.40	51.48	308.88
July	267	WDC annual play area inspection	60.00	12.00	72.00
July	268	Mh-p annual website hosting 30/7/16-29/7/16/ updating Plan	750.00	150.00	900.00
July	269	PRTC grass cutting 1/7 Devolved Services	240.00	48.00	288.00

B/ Receipts – Aylesbury Vale Burial Meadow £ 50.00

C/ Bank Balance £ 26,729.24 (allowing for the above cheques).

The income for June and the expenditure for July was examined by the Council. **All present agreed** that the necessary cheques be signed.

The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

7. CAPITAL ITEMS AND COMMUNITY FACILITIES

A. Playing Field

There were no medium or high risk issues highlighted in the Risk Inspection Report for June 2016. A crack in the surface of the skateboard ramp has been highlighted as a low risk issue. The Clerk is requested to obtain 3 quotations for the repair. **JM**

B. Children's play area

There were no medium or high risk issues highlighted in the Risk Inspection Report for June 2016. **Resolved:** To keep the old gate that was replaced and to defer to the next estimates meeting to repair the gate if necessary. **JM**

8. CORRESPONDENCE

An email has been received regarding the Vale of Aylesbury Local Plan

To view the plan and make comments please select the following link

www.aylesburyvaledc.gov.uk/localplan

Cllr Jane Rogers highlighted the intention to develop close to the Longwick-cum-Ilmer Parish Council boundary (proposed site 6) and urged all members to respond to the consultation. The Clerk is requested to order a copy of the plan on an usb memory stick **ALL/JM**

An email has been received from the South and Vale District councils regarding the Local Plan 32
Local Plan 2032 Preferred Options Consultation June 2016 is available for view and to comment

Please select the following link to view this event:

<https://consult.southandvale.gov.uk/portal/south/planning/poll/poj2016/poj2016> **ALL**

Emails have been received from residents concerning the Rose Farm Planning Application

Noted. The Clerk is requested to inform the residents of the Parish Council's intentions concerning the resubmission of a Neighbourhood Plan. **JM**

An email has been received from the Buckinghamshire Association of Local Councils regarding unitary authority

An invitation has been received from BMKALC to discuss and air views, comments and concerns regarding the development of a business case for unitary authority via the survey on survey monkey. <https://www.research.net/r/Reviewoflocalgovernmentstructure> The cut off date for the BCC Survey is 31 July 2016.

Resolved: for each councillor to look and comment as necessary. **ALL**

An email has been received from a resident via Wycombe District Council regarding dog fouling

A resident has telephoned W.D.C. to complain about the new gate that is in place in the children's swing area, saying that the gate does not close properly, and does not keep the children in or the dogs out. The dogs are entering the play area and fouling. The Clerk is requested to respond advising that the closing mechanism on the gate has now been repaired. **JM**

9. THE PREFERRED PROJECT FOR THE LOCAL AREA FORUM BUDGET APPLICATION

For schemes to be delivered by TfB, all proposals need to be submitted by **31 August 2016**. This will enable TfB to ensure their suitability and for them to have time to fully cost all schemes and to work with each relevant local council to clarify full scheme costs.

Noted.

10. THE ANNUAL PLAY INSPECTION REPORT FROM WYCOMBE DISTRICT COUNCIL

W.D.C. has carried out an annual inspection of the children's playground on behalf of the Parish Council. There were no medium or high risk issues highlighted.

Noted.

11. TAKING PART IN A PROMOTIONAL EVENT IN THE VILLAGE HALL ON THE 9TH SEPTEMBER 2016

The Committee of Longwick Village Hall are planning an open evening to showcase the hall and let residents know what activities and events the hall is being used for. They would like each user group to help with this by setting up a small display and having some members available to talk to people about what they do.

All present agreed that it was a good idea and the Parish Council intend to participate. The Clerk is requested to accept the invitation. **JM**

12. DECIDING ON A REPLACEMENT PARISH EMERGENCY HELP CO-ORDINATOR

All present agreed for Cllr Rolf van Apeldoorn to be the parish Emergency Help Co-Ordinator. **RvA**

13. THE PREPARATION /SUBMISSION OF A NEW NEIGHBOURHOOD PLAN

Cllr Brian Richards proposed that the Parish Council submits a new Neighbourhood Plan.

Resolved: That the Parish Council re-starts the Neighbourhood Plan with immediate effect.

Resolved: That the Parish Council re-employs Louise Thomas of Thomas Design and Regeneration and Consultation Ltd to assist with the preparation/submission of the plan, and that the Parish Council retain the services of Shoosmiths solicitors for legal advice and guidance.

Resolved: To circulate the attached information (appendix 1) to every resident in the Parish. The Clerk is requested to contact the Bucks Herald to display the information and include on the website. **JM**

14. A DATE FOR COUNCILLORS TO MEET WITH PENELOPE TOLLITT HEAD OF PLANNING AND SUSTAINABILITY AT WYCOMBE DISTRICT COUNCIL CONCERNING THE NEIGHBOURHOOD PLAN

Resolved: To meet on Wednesday the 27th July 2016 at 7.30pm.

15. UPDATE ON THE WELLINGTON HOUSE DEVELOPEMENT

Cllr B Bendyshe-Brown sent the following report: -

The lawyers are on hold for the moment as there is an indication from the owner/developer that they are intending to provide a dedicated route through the archway and to the road via the car park. If this comes to fruition then it will resolve the problem, the path will then be on the definitive map. Discussions are currently being held with the developer on the proposals for the route. It cannot be confirmed at this stage if a solution has been reached but it is looking hopeful.

16. UPDATE ON THE TESCO GRANT PLAYGROUND EQUIPMENT

Cllr Sally Whitworth reported that work orders have been issued for the play equipment and surfacing. A multi play unit is to be installed into the existing space and the elephant springer it to be replaced with a frog sit in springer .New surfacing is to be laid under each piece. An estimated start date is August 2016.

The Clerk is requested to ascertain how long the project will take, if the playground is to be closed during installation and to confirm that the quotation includes a post installation report. **JM**

17. PLANNING APPLICATIONS

To consider New Planning Applications

16/06723/FUL

Address: Land Adjoining Saddleback Barn Chadwell Hill Farm Lower Icknield Way
Longwick Buckinghamshire HP27 9RL

Proposal: Erection of single storey round chapel

Resolved: That the Parish Council object to this application on the following grounds: - **The site for the proposed building is considered to be inappropriate in the open countryside.**

Cllr Jane Rogers declared an interest in this application and took no further part in the discussion

16/06623/FUL

Address: Malberet Bar Lane Owlswick Buckinghamshire HP27 9RG

Proposal: Householder application for erection of two storey side extension

The Parish Council has no objection.

16/06787/TPO5

Address: 5 Woodbine Close Longwick Buckinghamshire HP27 9ES

Proposal: Thin / reduce the canopy of T1 Ash by 15% by removing up to 2 metres of apical and lateral growth, with cuts not exceeding 100mm, crown lift to approximately 4 metres from ground level by removing secondary laterals to balance crown. **The Parish Council will abide by the decision of the Arboriculturalist.**

16/06673/OUT

Address: Land To The South Of Rose Farm Thame Road Longwick Buckinghamshire HP27 9SW

Proposal: Outline application (including details of access) for the removal of existing buildings and construction of 65 dwellings with access from Thame Road, creation of pedestrian and cycle access to Walnut Tree Lane, public open space and landscaping

The Clerk is requested to contact the Planning Officer to request an extension date to allow the Parish Council members time to consider their comments after they have met with Penelope Tollitt Head of Planning at W.D.C. concerning the resubmission of the Neighbourhood Plan.

JM

16/06732/OUT

Address: Crownridge Longwick Road Longwick Buckinghamshire HP27 9RX

Proposal: Outline application (including details of layout and access) for the erection of 2 x 3 bed & 2 x 4 bed detached two-storey dwellings together with creation of new access, parking and amenity space. **The Parish Council object to this application as the site lies outside of the village curtilage.**

16/06941/FUL

Address: Upper Manor Farm Ilmer Lane Ilmer Buckinghamshire HP27 9RA

Proposal: Householder application for construction of two/three storey side extension
Cllr Jane Rogers declared an interest in this application and took no further part in the discussion
The Parish Council has no objection.

Notice of Planning Applications Approved

16/06084/FUL *Decision* Application Permitted

Address: Chiltern Chestnut Way Longwick Buckinghamshire HP27 9SD

Proposal: Householder application for construction of single storey front and rear extensions and associated external alterations (Alternative scheme to P/15/06587/FUL)

To receive Notice of Applications Refused

16/06643/MIN *Decision* Application Refused

Address: 5 Lower Icknield Way Longwick Buckinghamshire HP27 9RZ

Proposal: Proposed non-material amendment to permission for Householder application for construction of part two storey, part single storey front/side extension (alternative scheme to pp 16/05232/FUL) granted under 16/05852/FUL

15/07209 *Decision* Application Refused

Address: OS Parcel 4446 Longwick Road Longwick Buckinghamshire

Proposal: Outline application (including details of access) for the erection of 9 dwellings including access, parking and garaging with ancillary works with all other matters

To receive Notice of Applications Withdrawn

None.

Notice of Appeal Decisions

15/07508/FUL

Address: Old Oaks Thame Road Longwick Buckinghamshire HP27 9SW

Proposal - Application for removal of existing ancillary accommodation previously permitted by 12/06020/CLP & erection of detached replacement building for ancillary residential purposes

Appeal Decision – **Appeal Dismissed**

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18. AGENDA ITEMS FOR THE NEXT MEETING.

To receive an update on the playground equipment (Cllr Sally Whitworth)

To discuss and decide on whether to purchase a hand rail at footpath No 4 (Cllr Rolf van Apeldoorn)

To discuss and decide on whether to limit the access to the playing field (Cllr Val McPherson)

19. NEXT MEETING

The next meeting of the Parish Council will take place on Tuesday 20th September 2016 in Longwick Village Hall at 7.30 pm. There being no further business to discuss the Meeting closed at 9.pm.

Parish of Longwick-cum-Ilmer

Neighbourhood Plan <http://www.longwickcumilmer.org.uk/neighbourhood-plan.html>

Whilst the plan was officially withdrawn earlier this year, on the advice of Wycombe District Council, the Parish Council has been seeking advice on whether or not there are any options open to us to try and re-start a Neighbourhood Plan.

Through a contact with lawyers in the City of London, we were initially advised that the Department for Communities and Local Government has a case unit specially relating to NPs and it was felt that they would be interested to hear of the Parish's experience which is highly unusual with the complete withdrawal of a plan. We have subsequently been introduced to a firm of lawyers in Buckinghamshire whose view is that we should persevere with the NP as it is still one of the most effective means of guiding developments in our area, and this view is shared very much by the design consultants who actually produced our earlier plan.

As such, the Parish Council has unanimously agreed to proceed with re-instatement, to employ the same design consultants and to retain the planning lawyers to assist and advise as we proceed. We have arranged a meeting of the Parish Council during the last week of July with Penelope Tollitt, Head of Planning and Sustainability at Wycombe District Council, to advise of our intentions.

We shall of course arrange for public meetings with the community as matters develop so as to take note of your input/suggestions/preferences etc, but as a first step it would be hugely appreciated and useful if as many residents as possible would send in a response, by the closing date of 8th August, to the draft Local Plan document that was recently delivered to all properties in the Parish as those responses will help guide us in suitably amending the plan whilst retaining community approval.

Please respond to: newlocalplan@wycombe.gov.uk

Cllr Val McPherson

Chairman of the Parish Council

16/06835/FUL

18/8

Address: Ray Farmhouse Thame Road Longwick Buckinghamshire HP27 9QU

Proposal: Householder application for the demolition of existing lean-to and porch; construction of new porch, chimney and insertion of flue and fenestration alterations in connection with the conversion of existing attached barn to create additional habitable living accommodation in association with existing dwelling.

16/06673/OUT

31/8

Address: Land To The South Of Rose Farm Thame Road Longwick Buckinghamshire HP27 9SW

Proposal: Outline application (including details of access) for the removal of existing buildings and construction of 65 dwellings with access from Thame Road, creation of pedestrian and cycle access to Walnut Tree Lane, public open space and landscaping

16/06860/FUL

22/8

Address: Land Adjacent Home Farm Thame Road Longwick Buckinghamshire HP27 9SW

Proposal: Demolition of existing livery and re-development of site to provide 3 x 4 bed detached dwelling houses with garages/car ports and associated works

16/06864/OUT

22/8

Address: Land Rear Of Hazeldene Lodge Thame Road Longwick Buckinghamshire HP27 9SW

Proposal: Outline application with all matters reserved for erection of one single dwelling

16/07071/FUL

24/8

Address: Holly Tree Barn Owlswick Lane Owlswick Buckinghamshire HP27 9RJ

Proposal: Householder application for construction of single storey rear infill extension

16/06994/FUL

2/9

Address: Folly Cottage Ilmer Lane Ilmer Buckinghamshire HP27 9QZ

Proposal: Householder application for construction of single storey rear extensions and new front porch