



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON
TUESDAY 16th JUNE 2020 AT 7.30 PM**

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Jane Rogers, Richard Myers, Rolf van Apeldoorn (Part), Alex Barter, Bill Bendyshe-Brown (Unitary)

Clerk

1 member of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE

Cllr Ian Walker had made his apologies.

2. MINUTES of MEETING HELD 17th MARCH 2020

Approved by all Councillors.

FP

3. DECLARATIONS OF INTEREST

Cllr Rogers declared her interest in the application relating to the Shoulder of Mutton.

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

None

5. A REPORT FROM CLLR BENDYSHE-BROWN ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

The following were highlighted:

- The flooding issues with Lower Icknield Way are being reviewed
- The remedial action relating to Bar Lane was delayed during Covid 19, but the petition has been forwarded to Bucks Highways
- The Bledlow HRC CIC planning permission decision is scheduled for July 9th
- The Unitary Council representative for the Parish was confirmed as Cllr Bendyshe-Brown
- The Traffic calming proposals being developed by the Parish Council could align to a Community Speedwatch initiative

6. VILLAGE CAR PARK EXTENSION

The only outstanding item was the provision of the safety mirror which had been **approved** at a cost of £111.71.

Positive comments from a variety of Parishioners have been received.

The Chair noted the significant efforts by Cllrs Richards and Myers in co-ordinating this project and **commended** them for their efforts.

7. NEW FENCING AND PLAY EQUIPMENT

Payments to MAC Groundworks (Fencing - £13650.00 (nett)), as per Cllr Myers note circulated, detailing all three quotes, and Caloo (Replacement Play Equipment - £7395.00 (nett)) were **approved**.

RM/FP

Cllr Barter agreed to review what outstanding issues still prevail from the Inspection report.

AB



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8. WEB COMPLIANCE AND EMAIL FRAMEWORK

Cllr Myers confirmed that direct debit arrangements for the provision of gmail addresses should be completed by next week. The appointed provider for website (Six Hut Digital) would proceed with transitioning of the contract from Globalize two weeks before the conclusion of the contract on 1st August.

RM/AB

The payments to Fasthost for the existing email addresses would be retained until testing of new email addresses is complete.

FP/RM

9. KISSING GATES

It was noted that the project to provide kissing gates for Owlswick and Meadle was nearly complete. Cllr Richards indicated that in conjunction with Cllr van Apeldoorn they have identified that the requirement for Longwick, was likely to be in the region of 10-12 locations.

BR/RvA/FP

Expenditure to date (paid and committed) amounted to £19262.00, so it was estimated that a further c£10k spend (gates and installation) would be necessary to meet the requirements for Longwick.

BR/RvA/FP

10. PLAQUE – MEMORIAL GARDEN

It was confirmed that the existing plaque had been renovated and remounted

11. REPLACEMENT BIN AND ANTI - GRAFFITI APPLICATION

The costs of the bin (£174.76) and anti-graffiti application (£900.00) were **approved** as pro forma payments.

FP

The need for clearance on both sides of the garage before the anti-graffiti application was discussed and Cllr Richards undertook to identify a suitable provider.

BR

12. ANNIVERSARY EVENT FOR VILLAGE HALL CAR PARK, AND NEW PLAYING FIELD PROVISIONS

Council agreed to review at July meeting, pending Covid 19 developments.

ALL

13. CIL EXPENDITURE

The reports from the Clerk and Cllr Myers (13/06) had been circulated. In summary funding received to date equated to £573k and spend to date (paid and committed) £281k.

It was also agreed to transfer monies back into the CIL account to reflect a balance of £299572.32 into the account to optimise interest.

FP

14. GRASS CUTTING – ILMER GREEN

The Chair noted concerns expressed by a Parishioner regarding the grass cutting provisions for Ilmer. It was agreed to notify the Parishioner that the existing provisions through Princes Risborough Town Council Devolved Services were deemed as adequate, and that any concerns should be shared with the Council, not the team delivering the service.

VMc

15. RISK REVIEW

It was noted that Cllrs had **approved** the Risk Review which was delayed due to Covid 19

FP

16. INTERNAL AUDIT

It was noted that the Internal Audit report had been circulated, identifying prevailing issues with historic bank reconciliations and the shortfall in some approval processes.



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Cllrs undertook to review the findings and the response from the Clerk, also circulated, to the report.

ALL

Resolving the financial variances were seen as of paramount importance and responding to the internal audit before reviewing the Annual Governance Report and Accounts.

VMc/BR/RM/FP

17. PLANNING APPLICATIONS

FP

The following applications had been reviewed:

20/05795/FUL	Old Berkeley House
	No comments beyond previous submission
20/06067/FUL	Quakers Farm, Meadle
	No comment
20/05499/FUL	Quakers Farm, Meadle
	No Comment
20/06033/FUL	Tanglin Longwick Road
	No objection
20/06078/FUL	Twin Oaks Lower Icknield Way
	Objection tabled
20/06083/FUL	Hill View Longwick Road
	Objection tabled

It was noted that further investigation of application relating to Brooke Cottage was required.

BR

A summary of applications refused and permitted was also provided by the Cllr Myers:

Permitted

20/05441/MINAMD	The Old Pigeons Thame Road Longwick Buckinghamshire HP27 9SU
20/05456/FUL	1 Innkeepers Court Longwick Buckinghamshire HP27 9AP
20/05581/FUL	Longwick Village Hall The Green Longwick Buckinghamshire
20/05631PNP6A	Ray Farm Thame Road Longwick Buckinghamshire HP27 9QU
20/05712/VCDN	Orchard View Farm Stockwell Lane Little Meadle Buckinghamshire HP17 9UG
20/05706/ADRC	Orchard View Farm Stockwell Lane Little Meadle Buckinghamshire HP17 9UG



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20/05923/MINAMD	Land North of Bumpers Farm Ilmer Lane Ilmer Buckinghamshire
20/05928/ADRC	Brook Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD
20/05929/ADRC	Brook Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD
20/05942/ADRC	Brook Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD
20/05939/ADRC	Brook Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD
20/05940/ADRC	Brook Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD
20/05944/ADRC	Brook Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD
20/05565/FUL	Ivy Farm Lower Icknield Way Longwick Buckinghamshire HP27 9RZ

Refused

20/05499/FUL	Ivy Farm Lower Icknield Way Longwick Buckinghamshire HP27 9RZ
20/05288/ADRC	Brook Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD
20/05289/ADRC	Brook Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD
20/05749/ADRC	Brook Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD

18. FINANCE

The following accounts for payment were reviewed and **approved** for June:

FP

Com.Ref	Payee	Gross
Safety Mirror	Central Source Ltd	111.71
Salary	F Post	419.17
Home Allowance	F Post	20.00
Email addresses	F Post Fasthosts	11.33
Village Hall Car Park	MAC Groundworks Contractors Ltd	107870.88
Kissing gates installation	Kevin Wharton	615.00
Dog Bins	TBS	180.00



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Devolved Services	PRTC	885.00
Pruning	Cllr Richards	150.00
Expenses	F Post	3.70
Grant	Red Kite Radio	250.00
Total		110516.79

19. RESPONSES TO CORRESPONDENCE RECEIVED

It was noted that Bucks Unitary are undertaking the review of increasing the number of Councillors from 7 to 9 for the Parish Council, as requested.

VMc

20. REPORTS FROM COUNCILLORS ATTENDING VIRTUAL MEETINGS ON BEHALF OF COUNCIL

None

21. AGENDA ITEMS FOR THE NEXT MEETING.

FP

Internal Audit
Approval Processes
Annual Governance Report and Accounts
Event for Car Park & Playing Fields
Web Site
Planning
Recruitment

19. NEXT MEETING (VIRTUAL)

21st July 2020 at 7.30pm.

FP

There being no further business the meeting closed at 9.10pm

Chair..... Date.....