

# Longwick-cum-Ilmer

# Parish Emergency Plan

**Plan last updated on March 2020 [Version 3.1]**

**Nearly all emergencies affecting communities will be dealt with routinely by joint response of the emergency services, local authorities and the major utilities. However, there may be occasions when circumstances, such as storm damage or deep snow, delay the arrival of outside assistance, and the community will need to help itself.**

**This Plan aims to provide a framework to cope with emergencies affecting the Parish and community of Longwick-cum-Ilmer, when outside assistance from the emergency services and local authorities is delayed.**

The main objective of the Plan is to establish an Emergency Management and Activation Team that can:

- ❑ Identify the risks to the community and take action to mitigate them
- ❑ Identify vulnerable people in the community and develop plans to assist/protect them
- ❑ Identify resources in the community available to assist during an emergency
- ❑ Provide key contact details for the Emergency Management and Activation Team, Key Community Resources, the Emergency Services and Local Authorities

The secondary objective is to reasonably regularly review the plan and amend it to bring it up to date.

**Coronavirus (COVID-19) Visit NHS UK for health information and advice about coronavirus or find local and national coronavirus guidance**

*For those that need help with shopping etc. contact Preeti of Longwick Helpers on 07801 067640*

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## Distribution List

Longwick-cum-Ilmer Parish Council  
Wycombe District Council (see *Emergency planning at Wycombe District Council*)

## Plan Ownership & Maintenance Details

Councillor Rolf van Apeldoorn has volunteered to draft and update the Plan. It is hoped that the Plan can be updated at least annually, and more frequently where key contact details need changing.

## Emergency Management and Activation Team

Name	Role	24hr Telephone	Email address
Val McPherson	Chair of Parish Council	07815 144691	Valthewillows@aol.com
Brian Richards	Deputy Chair	07729 235264	richardsbrian493@gmail.com
Jane Rogers	Parish Councillor	01844 347906	jrogers@longwickcumilmer.org.uk
Ian Walker	Parish Councillor	01844 345902	None
Alex Barter	Parish Councillor	07866 979580	alexbarter@hotmail.co.uk
Richard Myers	Parish Councillor	07810 542091	richmyers@live.co.uk
Rolf van Apeldoorn	Parish Councillor	07825 943609	rolf@vanapeldoorn.co.uk

## Activation Triggers

Any member of the Emergency Management and Activation Team can activate this plan. Normally this will follow notification or realisation of an incident affecting the community. The activating member should advise the Chair of the Parish Council (or Deputy Chair)

# Local Risk Analysis

Risks	Impact on community	What can the local Emergency Team do to prepare?	What can the local Emergency Team do to respond?
Storm	<ul style="list-style-type: none"> <li>• <i>Trees lying across the roads</i></li> <li>• <i>Damage to property</i></li> <li>• <i>Power cuts</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Identify drivers with all terrain/condition vehicles and those with towing equipment and/or chainsaws, willing to assist</i></li> <li>• <i>Identify volunteers willing to try to assist those with damaged property</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Receive calls for assistance</i></li> <li>• <i>Activate assistance through voluntary drivers and other volunteers</i></li> </ul>
Heavy Snow	<ul style="list-style-type: none"> <li>• <i>People cannot travel or vehicles stuck in the snow</i></li> <li>• <i>Vulnerable people in particular may run short of provisions</i></li> <li>• <i>Health appointments could be missed</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Identify drivers with all terrain/condition vehicles and those with towing equipment, willing to assist</i></li> <li>• <i>Identify vulnerable people and relevant contacts</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Receive calls for assistance</i></li> <li>• <i>Activate assistance through voluntary drivers and contacts</i></li> </ul>
Rail Incident	<ul style="list-style-type: none"> <li>• <i>Derailment or crash within the Parish near to residents</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Offer assistance of access to the Recreation Ground and through Village Hall Committee, to the Village Hall</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Receive calls for assistance</i></li> <li>• <i>Activate assistance through communication with emergency services and the Village Hall Committee</i></li> </ul>

# Organisation Contacts for Vulnerable People

*Record details of organisations active in your local area that may be able to help you identify vulnerable people in an emergency. We should consider the old, the young and those with disabilities etc.*

Organisation	Telephone	Email address
NHW	07815 144691	Valthewillows@aol.com
Women's Institute	01844 698693	Judyanddavid@Tiscali.co.uk
Tea at Three	01844 342796	Anthonystone336@btinternet.com
Age Concern	0800 434 6105	www.ageuk.org.uk
Social Services	01494 475000	
Longwick Helpers	07801 067640	
Risborough Residents Ass.	07958 400768	www.risboroughresidents.org

Arrangements should be made for door-to-door checks in an emergency. Where NHW schemes exist, these could help via the Scheme Coordinators. Val McPherson has volunteered to co-ordinate this. Longwick Helpers (Preeta) and Risborough Residents Ass. (RARA) are local groups for people who need help during the COVID-19 outbreak, with shopping, dog walking and other areas of domestic activities.

## Local Skills, Resources, Equipment & Labour

This is a list of people with useful skills/equipment who have volunteered to assist:

Skill/resource	Contact details
4x4 owner/driver, Chainsaw owner/ tree surgeon	01844 292325
4x4 owner/driver, snow plough, tractors, Chainsaw and other useful equipment	07711 929518 07716 542606
4x4 owner/driver, Chainsaw owner, tractor and other equipment	07889 187515 07713 081820
4x4 owner/driver, tractor, Chainsaw owner	07749 234562
2 4x4s and snow plough, and trained first aid	07740 486868 07703 229000

## Local Companies Facilities / Contacts

In addition to the list of skilled people and practical resources it is useful to list the contact details of local businesses that may be able to assist in an emergency. In addition to the supplies and premises owned by the business they may have staff with important skills.

Company	Type of Business	Contact	Availability	Other facilities
Briants	Tools, fencing etc	01844 343663		First aid
Post Office & Stores	PO & general stores	01844 345196	06.00 –19.00	Food and basic provisions
The Red Lion	Local Public House	01844 344980		
Shell Service Station	Garage & General stores			Fuel, Food & Basic provisions

## Reception Centres / Rest Centres

Building Name	Address	Facilities available	Key holder Contact details	Other Comments
Village Hall	The Green, Longwick	Hall, tables, chairs, kitchen, toilets, showers	01844 346738 Or 07793 001191	1 <sup>st</sup> Choice in an emergency
Longwick School	Walnut Tree Lane, Longwick	Rooms	School: 01844 344769 Caretaker: 07857 978742	

## Useful Numbers

Name	Organisation	Tel Number
Thames Valley Police	TV Police	101 Call Centre
Wycombe District Council	Emergency Planning	01494 421981 Andy Foreman 01494 421890 Brian Rodgers
Buckinghamshire County Council	Resilience Team Social Care Highways on Call	01296 383228 Duty EPO 01494 474536 08452302882
Environment Agency	Flood Incident Incident line	0845 988 1188 0800 80 70 60
Thames Water		0845 920 0800
Southern Electric		0845 770 8090
Gas	Transco	0800 111 999
Chiltern Rail		01296 332110 / 07880 503555 Safety and Standards
Rail Track		02079 229541

*Most of the above numbers need to be checked ( @ January 2019).*

## First Steps in an Emergency

	Instructions	Tick
1	Ensure you are in no immediate danger	
2	Call 999 (if require police, ambulance etc)	
3	Contact other members of the Emergency Management and Activation Team and members of the community that need to be alerted including: a) Those specifically at risk b) Volunteers and key holders where appropriate	
4	If necessary, call a meeting of the Emergency Management and Activation Team but ensure the venue is safe and people can get there safely	

## Notification of an Incident

If you become aware of a serious incident happening or threatening to develop, remember to take down and pass on the following information:

- Your name, your contact telephone number, your address / location
- Full details of the incident as far as you are able to ascertain without putting yourself at risk
- Exact location of incident
- Emergency Services requested
- Estimated human and/or animal casualties (if any)
- Hazards and road blockages



# Maps

