



## *Longwick-cum-Ilmer Parish Council*

### **LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 20<sup>th</sup> NOVEMBER 2018 AT 7.30 PM IN LONGWICK VILLAGE HALL**

#### **PRESENT**

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards, Ian Walker, Sally Whitworth, Richard Myers, Rolf van Apeldoorn, Jane Rodgers  
Clerk Frank Post

1 member of the public

#### **1. WELCOME AND APOLOGIES FOR ABSENCE**

Cllr Bill Bendyshe-Brown (County) and Cllr Clive Harriss (District) offered their apologies

#### **2. MINUTES**

The Minutes of the previous meeting of the Parish Council on the 16<sup>th</sup> October 2018 having been circulated, were **approved** by the Meeting and signed by the Chairman

**FP**

#### **3. DECLARATIONS OF INTEREST**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**None were declared**

#### **4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

The carol service was discussed and it was noted that to avoid any confusion, the booking form process must be used. It was also **agreed** to meet the cost of the Christmas Tree for the inside of the Village Hall

**FP/VM**

#### **5. REPORTS FROM CLLR BENDYSHE-BROWN AND CLLR HARRISS ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL**

Cllr B Bendyshe-Brown report highlighted the following:-

- The requirements for winter maintenance
- Footway repairs from Chesnut Way to Walnut Tree Avenue
- Measurements of Owlswick traffic to review calming requirements
- Road upgrade of Meadle Village Road in 19/20

Cllr Harriss report highlighted the following:

- The fly tipping reported by Cllr Rogers has been notified to the Waste team.

#### **6. WINTER MAINTENANCE**

In addition to the schedule detailed by Cllr Bendyshe- Brown, the following were discussed and notified to Cllr Bendyshe-Brown as additional requests:

Cleaning of Road signs

Extension flaying of hedge from layby to bridge along B4009

Hedge trimming all footpaths

Realignment speed signs – Bar Lane

Repainting road markings – Bar Lane

Removal of redundant road work signs – Path 14

Relacement of hazard posts- Owlswick/Stockwell Lane junction

**FP**



## Longwick-cum-Ilmer Parish Council

### 8. NARROW ROAD EDGE MARKINGS

It was **agreed** to consider this proposal as part of the CIL plan.

**VM/BR/SW**

The Clerk was requested to determine how Bishopstone Parish was able to implement such traffic calming measures

**FP**

### 9 DEVOLVED SERVICES CONTRACT

It was **agreed** to renew the contract with PRTC for another year until 2020, including the maintenance of the green areas in Ilmer.

**FP**

### 9. WELCOME PACKS

Cllr Whitworth confirmed that the Local Authority Publications quote of £2k will produce 2000 A5 24 pages welcome packs. Cllrs Whitworth and Cllr Rogers would manage content and contributions from local groups. A letter is being formulated to enable the provider to contact local companies for advertising.

**JR/SW**

### 10. NOTICEBOARD

The licence from WDC for installation is still pending. It was **agreed** to start identifying an installation provider.

**RM/FP**

Cllr Myers was thanked by the Chairman on behalf of other Council members for his time and support to progress this project.

### 11. REPAIRS TO SKATE PARK

Cllr Myers confirmed that the temporary repairs seem very good. The quote from Playcrete would be reviewed when submitted.

**RM**

Cllr Myers was thanked by the Chairman for his efforts to get this resolved

### 12 VAS PROJECT

The quote from SSE was discussed. It was **agreed** to proceed with the quote relating to the installation of 2 fixed VASs at a cost of £11001 ex VAT. It was also **agreed with one abstention** to proceed with the version that indicates actual speed, for an extra £400.00. It was noted that the costs would be offset by a LAF contribution (£4k) and a BCC contribution (£1k).

The clerk to confirm with Westcotec and SSE that we intend to proceed. Contact is also to be established with TfB for approval and installation..

**FP/RM**

Again Cllr Myers was thanked for his extensive efforts.

### 13. CIL

The working group of Cllrs McPherson, Richards and Whitworth is meeting Charles Power of WDC to discuss the process of implementing CIL funding proposals and seeking additional 106 funding where possible Date of meeting still pending.

**VM/BR/SW/**

It was noted that additional equipment for the recreation ground would equate to £80k-£90k cost.

Clerk to check with Lane End and Aston Clinton Parishes whether planning and draining are required.

**RM/BR/FP**



## Longwick-cum-Ilmer Parish Council

Cllr McPherson summarised the responses to the questionnaire mailing to parishioners as follows:

Longwick 172  
Ilmer 14  
Owlswick 10  
Meadle 16  
Little Meadle 10  
Horsenden 1

A full review of all responses would be considered at the next meeting.

**VM/SW**

### 14. PRE SCHOOL PROPOSALS

Legal advice still pending.

**FP**

### 15. RIRJFC

The draft letter to RRJFC was discussed and **approved** with minor copy amendments.

**FP**

### 16. BOXER ROAD REPAIRS

Cllr van Apeldoorn reported on a complaint from a parishioner regarding damage to pavement and impact on access. Cllr van Apeldoorn had met with Bellways to discuss the incidence -Leon Taylor of Bellways had undertaken the resolve the matter.

**RvA**

It was **agreed** to notify the incidence to TfB/Highways if Bellways did not remedy the situation with urgency.

**FP**

### 17. PLANNING APPLICATIONS

The following were discussed:

1. **18/07936/PNP3Q:** Owlswick Farm  
Objection would be tabled based on concern of converting recent agricultural building for residential development
2. **18/07582/FUL:** 7 Lower Icknield Way, Longwick  
No objection
3. **18/07733/REM:** OS Parcel 2075 Thame Road  
No objection

### 18. FINANCE

The expenditure for October was examined by the Council. All **agreed** that the necessary cheques be signed.

**FP**

Com.Ref	Payee	Gross
Salary - Clerk	F Post	306.07
Expenses Postage	F Post	6.96
Electricity Oct/Nov	EON	6.52
Expenses Scale Plan	R Myers	22.80



*Longwick-cum-Ilmer  
Parish Council*

Training - R Myers - BALC	F Post	69.88
Skate Repairs	Caloo	734.40
Devolved Services	PRTC Grasscutting Contract	1,112.40
Devolved Services	PRTC Grasscutting Contract - Supplementary	37.80
Devolved Services	PRTC Grasscutting Contract - Supplementary	222.48
Total		2,519.31

**19. RESPONSE TO CORRESPONDENCE RECEIVED**

Chairman provided an update on deliberation regarding the war memorial. It was **agreed** to put this matter on the agenda for January. **FP**

It was also **agreed** that the Council would approach Bellways for the provision of a flower tub on the roundabout and discuss with TfB. **FP**

It was also **agreed** to gain assurances from WDC regarding their review of the complaint regarding access at OS parcels 6232 & 7428 Thame Road, **FP**

**20. REPORTS FROM CLLRS ON MEETINGS ATTENDED ON BEHALF OF COUNCIL AGENDA ITEMS FOR NEXT MEETING**

Cllr van Apeldoorn will be attending the forthcoming RARA meeting **RvA**

Cllr Walker will be attending the WBALC meeting on 13<sup>th</sup> December. **IW/FP**

**21. AGENDA ITEMS FOR NEXT MEETING** **FP**

- Grants for next year
- CIL Plans 2019/2020
- Meetings next year
- Precept Meeting 7<sup>th</sup> Jan 2019

**22. DATE OF NEXT MEETING**

Confirmed as 18<sup>th</sup> December 2018 **FP**

**There being no further business the meeting closed at 9.30pm**

Chair..... Date.....