



*Longwick-cum-Ilmer
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 16th OCTOBER 2018 AT 7.30 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards, Ian Walker, Sally Whitworth, Richard Myers, Rolf van Apeldoorn, Jane Rodgers
Clerk Frank Post

1 member of the public

1. WELCOME AND APOLOGIES FOR ABSENCE

Cllr Bill Bendyshe-Brown (County) and Cllr Clive Harriss (District) offered their apologies

2. MINUTES

The Minutes of the previous meeting of the Parish Council on the 18th September 2018 having been circulated, were **approved** by the Meeting and signed by the Chairman

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

None were declared

4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA

The matter of the mattress on the playing field still needs resolving and a meeting scheduled with the Old School House Care Home to clarify accountability **RvA**

5. A REPORT FROM CLLR BENDYSHE-BROWN ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

Cllr B Bendyshe-Brown report highlighted the following:-

- The requirements for winter maintenance are still outstanding **ALL**
- The flower box damage on A4129 is still outstanding **FP**
- Meeting scheduled with Capital Maintenance Team to ensure Meadle is included in schedule for 2019
- Meeting scheduled with Owlswick residence and Cllr Rogers to discuss traffic calming **JR**
- The proposed closure of Bledlow Refuse Centre was being challenged through the on line petition with 3000 signatures to date. Public meeting scheduled at Princes Risborough Town Council on 18th October

6. A REPORT FROM CLLR HARRISS ON MATTERS CONCERNING LONGWICK-CUM -ILMER PARISH COUNCIL

Cllr Harriss report highlighted the following:

- The road signage for Walnut Tree lane was expected to be installed in January 2019 - signs to read – Walnut Crescent, Orchard Close, Dorrells Road and Meadow Drive

7. REVIEW OF INTERNAL AUDIT REPORT

The report was reviewed and discussed and the draft responses formulated by the Clerk agreed upon **FP**



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8. STANDING ORDERS AND RISK REVIEW

It was **agreed** to incorporate the amendments put forward by Cllr Rogers into the standing orders **FP**

The risk review framework previously circulated was discussed and **approved** **FP**

9. WELCOME PACKS

After some discussion it was decided to proceed with Local Authority Publications quote of £2k max to produce 1000 welcome packs, with local advertisers expected to offset some of the costs **FP/SW**

10. "HARPER" BENCH

The proposal to **approve** the replacement of the existing bench was formally **agreed** by all **FP**

11. VAS PROJECT

The provision of a quote from SSE was still outstanding. Clerk to seek help from Cllr Bendyshe-Brown **FP**

12. CIL

It was **agreed** to establish a working group of Cllrs McPherson, Richards and Whitworth to meet up with Charles Power of WDC to discuss the process of implementing CIL funding proposals and seeking additional 106 funding where possible **VM/BR/SW/FP**

It was noted that Cllrs Richards and Myers are currently engaged with contractors for developing quotations for additional equipment for the recreation ground **RM/BR**

Cllr McPherson summarised the responses to date to the questionnaire mailing to parishioners via Chair as follows:

Longwick 61

Ilmer 8

Owlswick 3

Meadle 5

Little Meadle 4

Horsenden 1

A full review of all responses would be considered at the next meeting **VM/FP**

13. NOTICEBOARD

Awaiting visit by Area Technical Representative from TfB before issue of licence **FP/RM**

14. RISK ASSESSMENT REPORTS

The report from WDC was discussed and reviewed – the key issues related to the cracks in the Skate Park

15. SKATE PARK REPAIRS

It was **agreed** to proceed with the quote from Caloo for £734.40 inc VAT (ex VAT £612.00 compared to RPM at £640.00) for intermediary repairs **FP**

Cllr Myers and Richards would consider a complete replacement in their considerations for CIL projects **RM/BR**



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16. PLANNING APPLICATIONS

The following were discussed:

1. **18/07498/FUL:**The Stables, Monks Risborough
No objection
2. **18/07481/FUL:** The Sportsman Roundabout, Longwick
Majority: No objection
3. **18/07448/FUL:**Willow House, Thame Road, Longwick
No objection
4. **18/07549/MINAMD:** OS Parcel 6232/7428
No objection

17. FINANCE

The expenditure for October was examined by the Council. All **agreed** that the necessary cheques be signed. **FP**

Date	Com.Ref	Payee	Gross
Oct	Salary – Clerk (s/o)	F Post	299.80
Oct	Home Allowance 5 weeks	F Post	25.00
Sept	Electricity Aug- Sept	EON	28.35
Sept	Fence Repairs Village Hall	Kevin Wharton	250.00
Sept	Parish Newsletter	Whiteleaf Printers	510.00
Sept	Parish Questionnaire	Whiteleaf Printers	98.00
Sept	Bin Collection- Jul- Sept	TBS Hygiene Ltd	365.04
Oct	Envelopes	Whiteleaf Printers	94.00
Oct	Postage	F Post	348.00
Oct	WDC Inspection	Wycombe District Council	52.20
Oct	Tax - Jul - Sept	HMRC	624.80
Total			2,695.19

18. RESPONSE TO CORRESPONDENCE RECEIVED

The letter from Longwick Preschool was discussed further, regarding permission to utilise the land behind the Village Hall.



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Majority of Councillors **agreed** they were minded to grant permission subject to legal advice and the creation of a binding contract which could review/revoke permission after 2 years and annually thereafter

Clerk to contact Graham Parker to draft contract to include the review milestones, cover of public liability and ensuring there is no permanent structure **FP**

It was also **agreed** that the Council would recommend the revoking of the enforcement order by WDC on Bellways and for Cllrs van Apeldoorn and Walker to meet representatives from Bellways to resolve the remedial action plan **RvA**

It was also **agreed** to put the link relating to "Well Stay Well" on the website **FP**

19. REPORTS FROM CLLRS ON MEETINGS ATTENDED ON BEHALF OF COUNCIL AGENDA ITEMS FOR NEXT MEETING

Cllr van Apeldoorn attended the Princes Risborough Plan meeting on 26th September and it was noted that further input from RARA was being considered **RvA**

Cllr Rogers noted that the recent LAF meeting had agreed to sponsor "Longwick to School" Maps

Cllr Rogers also noted that a vacancy had arisen at the local allotment charity for a secretary

19. AGENDA ITEMS FOR NEXT MEETING **FP**

- Welcome Packs
- Devolved Services
- Results from CIL questionnaires
- Review of accounts from Village Hall **JR**
- White Gates Proposal for Owlswick proposal
- Precept and Budget review inc provision of grass cutting within Ilmer

20. DATE OF NEXT MEETING

Confirmed as 20th November 2018 **FP**

There being no further business the meeting closed at 9.20pm

Chair..... Date.....