



*Longwick-cum-Ilmer  
Parish Council*

**LONGWICK-CUM-ILMER PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 18<sup>th</sup> SEPTEMBER 2018 AT 7.30 PM  
IN LONGWICK VILLAGE HALL**

**PRESENT**

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards, Ian Walker, Sally Whitworth, Richard Myers, Rolf van Apeldoorn, Jane Rodgers

Cllr Bill Bendyshe-Brown (County)

Cllr Clive Harriss (District)

Clerk Frank Post

No members of the public

**1. WELCOME AND APOLOGIES FOR ABSENCE**

**None**

**2. MINUTES**

The Minutes of the previous meeting of the Parish Council on the 17th July 2018 having been circulated, were **approved** by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**None were declared.**

**4. MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

The roller in the garage has been disposed of.

**FP**

**5. A REPORT FROM CLLR BENDYSHE-BROWN ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL**

Cllr B Bendyshe-Brown highlighted the following report in his report:-

- The situation regarding the travellers was ongoing with appeal and subject to enforcement
- The issue of soil dumping was being investigated
- The proposed closure of Bledlow Refuse Centre was being challenged. All Councillors supported Cllr Bendyshe's efforts and his petition

**6. A REPORT FROM CLLR HARRISS ON MATTERS CONCERNING LONGWICK-CUM -ILMER PARISH COUNCIL**

Cllr Harriss highlighted the following issues:

- The Bellway signage is subject to enforcement

**7. CHRISTMAS CAROL SERVICE**

The date was **agreed** as 17<sup>th</sup> December and the hall booked for 7.30.

**VM**

**8. WELCOME PACKS**

It was **agreed not** to proceed with the quote of £1950.00 from Local Authority Publications.



## Longwick-cum-Ilmer Parish Council

### 9. MEMORIAL CELEBRATIONS

Cllr van Apeldoorn confirmed that all arrangements were in place, subject to finding a bugler. **RvA**

Cllr Myers also indicated that the delivery of Silent Soldiers was expected early October and that the locations will need to be decided upon. **RM/RvA**

### 10. VAS PROJECT

The quote from UK Power Networks for mains installation of £5464.80 was considered excessive. An alternative quote from SSE was being progressed. **FP/RM**

### 11. CIL FUNDING

The availability of a separate account was still outstanding. **FP**

The questionnaire to residents was discussed in detail and minor amendments **agreed** upon. Arrangement in hand to source reply paid envelopes. **VM**

### 12. NOTICEBOARD

Application approved. Permission for installation being sought. **FP/RM**

### 13. EMERGENCY PLAN

The updated plan had been circulated and now **approved**. Plan would be posted on website.. **FP/RvA**

### 14. FENCE REPAIRS

Would commence this week. **FP**

### 15. RISK ASSESSMENT REPORTS

Had been duly circulated with no issues to be addressed. **FP**

### 16. PLANNING APPLICATIONS

The following were discussed:

1. **18/07010/FUL** The Pantiles, Longwick  
Demolition of existing garage and construction 2 storey extension and new detached garage  
No objection
2. **18/07133/FUL** 11 Dorrells Road, Longwick  
Erection of single storey extension  
No objection
3. **18/06164/FUL** Berkeley House, Owlswick  
Amended plans for Shoulder of Mutton  
No objection
4. **18/07158/FUL** Tifnams, Owlswick  
Conversion of building to form self-contained 1 bed dwelling with access and parking  
No objection
5. **18/07227/FUL** 5 Woodbine Close, Longwick



*Longwick-cum-Ilmer  
Parish Council*

Erection of single storey extension.  
No objection

6. **18/07148/FUL** Alma, Stockwell Lane, Meadle  
Demolition of existing dwelling and construction of 5 bed dwelling and detached carport  
No objection

**15. NEWSLETTER**

Autumn issue on schedule.

**VM**

**16. CLERK'S SALARY ADJUSTMENT**

**Agreed** to adjust based on 37 hrs framework (not 37.5 hrs).

**FP**

**17. FINANCE**

The expenditure for September was examined by the Council. All **agreed** that the necessary cheques be signed.

**FP**

Date	Payment	Activity	Payee	Gross
August	s/o	Salary - Clerk	F Post	299.80
Sept	s/o	Salary - Clerk	F Post	299.80
August	422	Home Allowance 5 weeks	F Post	25.00
Sept	422	Home Allowance 4 weeks	F Post	20.00
August	423	Planning Application NoticeBoard	F Post	66.00
August	424	BALC GDPR Training Post	F Post	20.00
August	424	BALC GDPR Training Whitworth	F Post	59.88
August	425	Stationary Expenses	F Post	18.47
August	426	Salary Back Pay Apr- Sept	F Post	37.44
July	s/o	Risk Assessment July	Keith Dobson	16.00
July	427	Internal Audit	IAC	180.00
Aug	428	Electricity July	EON	9.07
Aug	429	Webhosting & Support 17/18	GlobalizeMe UK Ltd	756.00
Aug	430	Data Migration	Jinca Ltd	12.00
Aug	431	Grass Cutting Apr - July	PRTC	1,483.20
Aug	431	Grass Cutting Aug - Ilmer	PRTC	49.44



*Longwick-cum-Ilmer  
Parish Council*

Aug	431	Grass Cutting Aug	PRTC	197.76
Total				3,549.86

**18. RESPONSE TO CORRESPONDENCE RECEIVED**

The letter from Longwick Preschool was discussed, regarding permission to utilise the land behind the Village Hall.

All **agreed** that permission should be granted and the Clerk was instructed to draft a letter confirming the arrangement. **FP**

**19. REPORTS FROM CLLRS ON MEETINGS ATTENDED ON BEHALF OF COUNCIL AGENDA ITEMS FOR NEXT MEETING**

Cllr van Apeldoorn will be attending the Princes Risborough Plan meeting on 26<sup>th</sup> September **RvA**

**19. AGENDA ITEMS FOR NEXT MEETING**

- Internal Audit report Review
- Standing Orders and Risk Review
- Welcome Packs
- Harper bench update
- Devolved Services

**FP**

**20. DATE OF NEXT MEETING**

Confirmed as 16<sup>th</sup> October 2018.

**FP**

**There being no further business the meeting closed at 9.20pm**

Chair..... Date.....