

**LONGWICK-CUM-ILMER PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 21<sup>ST</sup> NOVEMBER 2017 AT 7.30 PM  
IN LONGWICK VILLAGE HALL**

**PRESENT**

Cllr Val McPherson BEM (Chairman)  
Cllrs Brian Richards, Ian Walker, Jane Rogers, Rolf van Apeldoorn and Richard Myers  
2 members of the public

**1. WELCOME AND APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr Sally Whitworth who had a previous commitment.

**2. MINUTES**

The Minutes of the previous meeting of the Parish Council on the 17<sup>th</sup> October 2017 having been circulated were approved by the Meeting and signed by the Chairman.

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

**4. MATTERS ARISING FROM LAST MEETING NOT OTHERWISE ON THE AGENDA**

Agenda Item No 5 page 974

The pelican crossing was reported as making pedestrians wait too long.  
Bucks County Council has confirmed that the crossing was repaired on the 2<sup>nd</sup> November.

Agenda Item No 4 page 974 Risborough Rangers Junior Football Club

The Trustees of the Sports Club were requested to remove all the rubbish that has been left in the garage including the roller. It appears that this has not been done.

Cllr Richard Myers reported that there are two rollers to be removed.

**All present agreed** that the Clerk is requested to remind the Trustees of the sports club that the items need to be removed by the 30<sup>th</sup> November or the Parish Council will arrange for the removal at their cost. **SG**

Approval of the Parish Council logo

Cllr Sally Whitworth had previously circulated the logo to the members for their approval which was given to the Constantia Bold.

**5. A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL**

Cllr B Bendyshe-Brown was unable to attend the meeting.

The Clerk was requested to report the following to the relevant authorities. **JM**

- The hedge by the traffic lights on the Thame Road outside 8-11 Blenheim Close needs trimming.
- The hedge on the school path that adjoins 1 Blenheim Close needs trimming
- The verge by the war memorial needs to be made accessible.

**6. FINANCE**

A/The income for October and the expenditure for November was examined by the Council. **All present agreed** that the necessary cheques be signed.

The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

vat

Nov	s/o	Nov salaries	385.87		385.87
Nov	s/o	BCC Local Government pension scheme	111.25		111.25
Nov	s/o	K Dobson- Risk assessment Oct	15.60		15.60
Nov	363	PRTC - grass cutting 8/11/2017	150.00	30.00	180.00
Nov	364	Whiteleaf Printers - printing NP leaflet	52.00		52.00
Nov	365	EON - electricity re playing field	9.11	0.46	9.57
Nov	366	V McPherson – Expenditure Parish Newsletter	136.87		136.87

B/ Receipts NIL C/ Bank Balance £33,672.04 (allowing for the above payments)

## 7. CAPITAL ITEMS AND COMMUNITY FACILITIES

### A. Playing Field

There were no medium or high risk issues highlighted in the Risk Inspection Report for October

### B. Children's play area

There were no medium or high risk issues highlighted in the Risk Inspection Report for October

The Wycombe District Council Annual Inspection has been received

The annual inspection report has been received and there were no medium or high-risk issues highlighted. It was noted that the posts are being damaged by the strimmers and the Clerk is requested to raise this with the Maintenance Team. **SG**

## 8. CORRESPONDENCE

An email has been received regarding the Vale of Aylesbury Local Plan

The final version of the plan, known as the VALP Proposed Submission, will be published for public comment for six weeks from 9am Thursday 2 November until 5.15pm Thursday 14 December 2017. Noted.

A letter has been received from the Wycombe District Association of Local Councils regarding membership and future representation at WDALC meetings

The new chairman of the WDALC requests the Parish Council to discuss their membership of and future representation at the WDALC. . **Noted.**

A letter has been received from the Longwick Pre-school regarding a proposal to extend their garden

The Longwick Pre-school has written to the Parish Council regarding a proposal to extend their garden. The Pre-school is unsure who owns the strip of land behind their existing garden and the Village Hall and requests that the Parish Council discuss the proposal. **All present agreed that the Parish Council has no objection to the proposal.** **JM**

An email has been received from the Longwick Village Hall committee regarding an increase in their charges

The Longwick Village Hall committee has advised the Parish Council that as from 1<sup>st</sup> April 2018 the charge for hiring the hall will be £21 based on 3 hours @£7 per hour. **Noted.**

An email has been received from a resident regarding an application to the Wycombe District Council Housing Register

WDC has assessed the resident's application in line with the Bucks Home Choice Allocation Policy and has decided that whilst the resident has a local connection to the Wycombe District by way of living or working, the resident is adequately housed in their current accommodation and does not qualify for housing.

The resident requests that the Parish Council supports the application.

The Clerk is requested to contact Wycombe District Council to ascertain what the eligibility for the exception scheme in Longwick is to apply for a tenancy in Centenary Cottages.

The Clerk is further requested to provide the details of John Bercow MP and WDC Cllr Clive Harris to the resident for her to gain their support. **JM**

An email has been received from the Risborough Residents Association regarding the Wycombe District Council Local Plan

RARA are currently preparing a legally guided and strongly evidenced submission to the Planning Inspectorate as part of the 6 week statutory consultation that the plan is going through now agreed by the full WDC council on 9th October.

A committee member of RARA requests that he attends the next meeting of the Parish Council to briefly update the members on their challenge and answer any questions that the members may have. **Noted.**

An email has been received from a resident regarding dog fouling on pavements

The resident requests the Parish Council to send out a letter to residents regarding dogs fouling the pavement outside their house. Cllr Val McPherson informed the members that the dog warden has been contacted and an alert issued through the Neighbourhood Watch.

#### **9. UPDATE ON THE CAROL SERVICE**

Cllr Val McPherson informed the members that the Carol Service will take place on Monday the 18<sup>th</sup> December 2017 at 7pm in the Village Hall.

#### **10. UPDATE ON THE LOCAL PLAN**

Cllr Rolf van Apeldoorn confirmed that there is a buffer zone between Princes Risborough and Longwick. He informed the members that an area of land has been identified next to the railway line off the Lower Icknield Way for business.

Cllr J Rogers requested that the Clerk write to the District Council for an update on the travellers' site in Askett Lane. **JM**

#### **11. UPDATE ON THE NEIGHBOURHOOD PLAN**

Cllr Brian Richards informed the members that Wycombe District Council has completed its statutory six-week consultation period with all residents and interested parties. There was a total of 16 representations made, 10 by commercial bodies and 6 by residents and the comments have been noted. The plan was then sent off just before the end of October to an Independent Examiner who will compile a report which hopefully recommends that the Plan both complies with all necessary legislation and is suitable to be put to a vote by all eligible parishioners.

It is anticipated that the examiners report may be completed by Christmas and once the District Council and the Parish Council have had an opportunity to go through it and consider any comments or suggestions, then the Parish Council will contact the residents and a date for the referendum will be set for next year.

#### **12. A REPORT ON WORKS CARRIED OUT BY A RESIDENT TO THE ILMER POND AND DECIDE ON ANY ACTIONS TO BE TAKEN**

Cllr Jane Rogers reported that she believed the recent work on the parish pond was undertaken by the joint owner of the pond. Cllr Jane Rogers requested that the Clerk write to the resident insisting that no further work is done without contacting the Parish Council in advance. A warning sign has been ordered. **JM**

#### **13. THE ANNUAL REVIEW OF THE EFFECTIVENESS OF THE INTERNAL AUDIT**

The members carried out an Annual Review of the effectiveness of the internal audit. The actions listed in the Internal Audit programme supplied by the Internal Auditor together with Internal Auditors Report were scrutinised by the members. Cllr Brian Richards proposed that the Internal Auditor had met the expected standards, they were effective and his work had taken into account the whole of the Parish Council's system of internal control, including risk management. Seconded by Cllr Val McPherson. **All present agreed.**

#### **14. THE FORMAT OF THE ANNUAL PARISH MEETING FOR 2018**

The Clerk reported that the Speaker of the House of Commons, John Bercow MP, was unable to attend due to prior commitments. It was agreed to approach local celebrity Ken Bruce and the Berks, Bucks and Oxon Wildlife Trust to invite them to speak at the meeting together with local organisations. **JM**

## 15. THE PARISH COUNCILS RESPONSE TO THE WYCOMBE DISTRICT COUNCIL LOCAL PLAN

### All present agreed the following response

Longwick Cum Ilmer Parish Council would like to make the following comments on Wycombe District Council Local Plan.

#### Strategic Buffer quoted in Policy PR5 -

The Parish Council supports the buffer zone as we need to have a gap between the large expansion areas of Princes Risborough and Longwick, especially retaining a green buffer to prevent coalescence of the two settlements as stated under Policy PR4 heading Green spaces and Rights of Way.

The Parish Council would also like to see separate cycle lanes from the main traffic when implemented.

Regarding the proposed new roadway leading into Lower Icknield Way, in order to prevent a rat run through Owlswick Lane and Stockwell Lane the Parish Council would like to see a weight and speed restrictions imposed.

Under Jobs and Business with reference to Policy PR10 – The Parish Council object to reserve land North of Lower Icknield Way, being used for relocation of existing businesses or an Industrial Estate as it deems it totally unsuitable. It feels that it would cause a great deal of damage to the surrounding residential housing and countryside and the road infrastructure would not be able to take traffic especially going under a narrow bridge with a sharp bend on Lower Icknield Way.

## 16. RESPONSE TO THE NORTH-WEST CHILTERN LOCAL AREA FORUM FUNDING SURVEY.

The NW Chilterns Local Area Forum is reviewing its funding priorities next month. In preparation for this review, the Parish Council is requested to gather the opinions of as many residents and parish and town councillors as possible about the issues they would like to see addressed with LAF funding via the survey link below: <https://www.research.net/r/NWChilterns> . All councillors were encouraged to respond as individuals.

**ALL**

## 17. PLANNING APPLICATIONS

### A/Notice of Planning Applications Received

#### **17/07882/CTREE**

**Address:** Horsenden Manor Horsenden Lane Princes Risborough Buckinghamshire HP27 9NF

**Proposal:** Fell 1 x Sycamore Tree (T1)

**The Parish Council will abide by the decision of the Aboriculturalist**

#### **17/07890/CTREE**

**Address:** Dove Cottage Meadle Village Road Meadle Buckinghamshire HP17 9UD

**Proposal:** Side lateral reduction of the branch length back to a suitable branch union by approximately 2 to 3 metres of the lower crown to maintain the symmetry of the crown profile outline to the eastern side of a Horse Chestnut (T1) including the removal of dead wood and make good any broken stems.

**The Parish Council will abide by the decision of the Aboriculturalist**

### B/ Notice of Planning Applications Approved

#### **17/06691/REM**

**Decision:** Application Permitted

**Address:** OS Parcel 9166 Boxer Road & OS Parcel 6576 Walnut Tree Lane, Barn Road Longwick Buckinghamshire

**Proposal:** Submission of details of appearance, landscaping, layout and scale for erection of 160 dwellings (6 x 5 bed dwellings, 42 x 4 bed dwellings, 66 x 3 bed dwellings, 36 x 2 bed dwellings & 10 x 1 bed apartments) with vehicle access from Boxer Road/Barn Road, pedestrian and cycle access from Walnut Tree Lane and Williams Way, parking, public open space with play facilities and landscaping pursuant to outline planning permission 14/06965/OUT

#### **16/06673/OUT**

*Decision* Permission with Planning Obligation

**Address:** Land To The South Of Rose Farm Thame Road Longwick Buckinghamshire HP27  
**Proposal:** Outline application (including details of access) for the removal of existing buildings and construction of 65 dwellings with access from Thame Road, creation of pedestrian and cycle access to Walnut Tree Lane, public open space and

**17/06562/RE** *Decision* Application Permitted

**Address:** OS Parcels 6232 & 7428 Thame Road Longwick Buckinghamshire

**Proposal:** Submission of details of landscaping, layout, appearance and scale for the erection of 43 dwellinghouses (8 x 2 bed, 23 x 3 bed & 12 x 4 bed) with vehicular access from Thame Road, public open space and landscaping pursuant to outline planning permission 15/08455/OUT

C/ To receive Notice of Applications Refused

**17/06910/FUL** *Decision* Application Refused

**Address:** Lamb Cottage Owlswick Buckinghamshire HP27 9RH

**Proposal:** Householder application for construction of two storey rear extension connecting existing double garage to main dwelling house and conversion of existing garage into habitable accommodation with associated roof alterations

**18. AGENDA ITEMS FOR THE NEXT MEETING.**

To approve an Internal Audit Plan

To review and approve the Longwick-cum-Ilmer Parish Council Finance Risk Assessment and Management 2017.

**19. NEXT MEETING**

The next meeting of the Parish Council will take place on Tuesday 19<sup>th</sup> December 2017 in Longwick Village Hall at 7.30pm. There being no further business to discuss the Meeting closed at 8.15pm.

Chairman.....

Date.....

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