

**LONGWICK-CUM-ILMER PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 19TH SEPTEMBER 2017 AT 7.30 PM
IN LONGWICK VILLAGE HALL**

PRESENT

Cllr Val McPherson BEM (Chairman)
Cllrs Brian Richards, Ian Walker, Sally Whitworth, Jane Rogers and Richard Myers
Deputy Clerk Jayne Mylchreest
No members of the public

1. WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr.Rolf van Apeldoorn

2. MINUTES

The Minutes of the previous meeting of the Parish Council on the 15th August 2017 having been circulated were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. MATTERS ARISING FROM LAST MEETING NOT OTHERWISE ON THE AGENDA

Agenda Item No 9 page 936 Transfer of Assets agreement with the Longwick Sports Club

The Clerk informed the members that the four trustees of the Longwick Sports Club had signed the Transfer of Assets agreement dated the 15th September which is with the Parish Council's solicitor.

5. A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING LONGWICK-CUM-ILMER PARISH COUNCIL

Cllr B Bendyshe-Brown was unable to attend but sent a report on the following:-

- Wellington House Footway. A Rights of Way Select Committee meeting was arranged.
- VAS in Thame Road/Chestnut Way. A meeting is planned with the head of Transport in BCC to progress this requirement.
- Bridleway in Owlswick. The Head of TfB has been contacted and he is personally pushing to get this area cut back.
- VAS Coming into Longwick from Thame. TfB have been requested to look into the repair
- Various Issues. A blocked storm drain near the above VAS, potholes in Walkers Road and Barn Road, and various pavement issues have been reported and is ongoing.

6. FINANCE

A/The income for August and the expenditure for September was examined by the Council. **All present agreed** that the necessary cheques be signed.

The Clerk presented the accounts together with the bank statements and bank reconciliation for the members' consideration together with a copy of all standing orders and direct debits made from the Parish Council account. **All present agreed** that the accounts were being handled in a satisfactory manner and the monies were all accounted for.

Sep	s/o	Sep salaries	407.27		407.27
Sep	s/o	BCC Local Government pension scheme	111.25		111.25
Sep	s/o	K Dobson- Risk assessment Aug	15.60		15.60
Sep	s/o	PRTC Maintenance duties 6/10	300.00	60.00	360.00
Sep	345	MJH Services - keys cut for garage	5.50		5.50
Sep	346	Homebase - supplies for milestone refurbishment	21.25	4.25	25.50
Sep	347	SSE - elec playing field	16.74	0.84	17.58
Sep	348	PRTC - visit to assist with skate park repair	20.00	4.00	24.00
Sep	349	PRTC - tree removal	20.00	4.00	24.00
Sep	350	PRTC - design and print NP leaflet	55.00	11.00	66.00
Sep	351	Blanchford Building Services - padlock for garage	35.13	7.03	42.16
Sep	352	HMRC paye July Aug Sep	304.93		304.93
Sep	353	Reids Playground Maintenance Ltd - skate park repair	260.00	52.00	312.00
Sep	354	Thomas Regeneration - preparation of NP	3,273.80	654.76	3928.56
Sep	355	Whiteleaf Printers - printing NP leaflet	68.00		68.00
Sep	356	Lightfoot Solicitors - fee re Sports club agreement	500.00	100.00	600.00

B/ Receipts £250.00 Risborough Rangers £ 535.86 WDC Devolved Services

C/ Bank Balance £ 23,271.13 (allowing for the above payments)

7. CAPITAL ITEMS AND COMMUNITY FACILITIES

A. Playing Field

There were no medium or high risk issues highlighted in the Risk Inspection Report for August
Cllr Ian Walker informed the members that the hedge around the playing field needs cutting.

All present agreed for Cllr Sally Whitworth to contact a contractor.

SW

B. Children's play area

There were no medium or high risk issues highlighted in the Risk Inspection Report for August

8. CORRESPONDENCE

An email has been received from Risborough Rangers Junior Football Club regarding the playing field

The football club request that the Parish Council remove the existing goal and remove the inserts and fill the holes that are left behind and request permission to have a 9v9 pitch some of which would be over the old cricket square

All present agreed to reply that it appears that the pitch has already been painted and to request that the Chairman of Risborough Rangers Football Club attend the next Parish Council meeting in October to speak to the members in the public session at the start of the meeting.

JM

The Longwick-cum-Ilmer Parish Council Neighbourhood Plan Consultation dates

The Longwick-cum-Ilmer Parish Council Revised Neighbourhood Plan has been submitted to Wycombe District Council for formal consultation. Consultation will take place between Friday the 25th August and Monday the 9th October.

Noted.

An email has been received from Bucks & Milton Keynes Association of Local Councils regarding training courses for councillors.

Training courses are available to book. Full details are available on their website.

Noted.

An email has been received from Oxford shire County Council regarding the Ridgeway Annual Forum 2017

An invitation has been received to attend the Ridgeway Annual Forum on the 18th October 2017. Tickets can be booked through the AONB office.

Noted.

A Street Trading Application to Wycombe District Council has been received

Wycombe District Council has received an application for a Street Trading Consent to trade at Layby B4009 Lower Icknield Way Longwick selling Hot and Cold Food and Drinks Monday to Friday 8:00H-14:00H for 1 year.

All present agreed to send the following comment: -

The Longwick Parish Council requests that the applicant is to be responsible for keeping the layby litter free.

JM

An email has been received from a resident regarding the Longwick-cum-Ilmer Neighbourhood Plan Consultation

The resident requests who to contact regarding the possibility of their own garden being adopted as a development site.

All present agreed to reply that the resident should write to Wycombe District Council as a formal response to the Neighbourhood Plan consultation with her suggestion.

JM

A letter has been received from the Longwick Church of England Combined School regarding a plan to convert to Academy Status

The Longwick CE Combined School's governing body plans to convert to academy status. The full consultation is available online which starts on the 19th September 2017 until the 10th October 2017. Questions regarding the plan can be sent to consultation@longwick.bucks.sch.uk. A meeting is to be held at the school on the 4th October 2017 and members are requested to complete the reply form if attending.

ALL

9. ON ACTION TO BE TAKEN REGARDING THE FENCE IN THE ILMER POND

An email has been received from a resident requesting the Parish Council to remove the wire fence that has fallen into the pond.

Cllr Jane Rogers informed the members that she had made a site visit and proposed to remove the fence from the pond and to erect a sign to advise the public warning of the pond and that the Parish Council do not take any responsibility. Seconded by Cllr Sally Whitworth. **All present agreed**. The Clerk is requested to contact a contractor and order a sign.

JM

10. A DESIGN FOR A PARISH COUNCIL LOGO

Cllrs Val McPherson and Richard Myers had previously circulated designs to the members for their consideration. Cllr Sally Whitworth proposed a crown imperial lily behind the "Longwick-cum-Ilmer Parish Council" letter heading text. **All present agreed**.

RM

11. AUDITORS REPORT ON THE ANNUAL RETURN 2016-2017

The Auditors Certificate for the Annual Return year ended 31st March 2017 had been received. On the basis of the auditors review, in their opinion the information contained in the annual return is in accordance with the Audit Commission's requirements and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

12. ACTION TO BE TAKEN REGARDING THE EQUIPMENT IN THE GARAGE AT THE PLAYING FIELD

Cllrs Brian Richards and Richard Myers informed the members that they had visited the garage and compiled an inventory of the equipment in the garage that the Longwick Sports Club had left in the garage.

All present agreed for the Clerk to write to the Trustees of the Longwick Sport Club to request that they remove all the equipment from the garage by the next meeting on the 17th October, otherwise the Parish Council will arrange for the removal of the equipment with the costs to be borne by the Trustees of the Longwick Sports Club.

JM

13. PLANNING APPLICATIONS

17/06691/REM

Address: OS Parcel 9166 Boxer Road & OS Parcel 6576 Walnut Tree Lane, Barn Road Longwick Buckinghamshire

Proposal: Submission of details of appearance, landscaping, layout and scale for erection of 160 dwellings (6 x 5 bed dwellings, 42 x 4 bed dwellings, 66 x 3 bed dwellings, 36 x 2 bed dwellings & 10 x 1 bed apartments) with vehicle access from Boxer Road/Barn Road, pedestrian and cycle access

from Walnut Tree Lane and Williams Way, parking, public open space with play facilities and landscaping pursuant to outline planning permission 14/06965/OUT
The Longwick-cum-Ilmer Parish Council has no comment.

17/07356/FUL

Address: Bank Farm Meadle Village Road Meadle Buckinghamshire HP17 9UD
Proposal: Householder application for construction of single storey rear oak framed orangery following demolition of existing study
The Longwick-cum-Ilmer Parish Council will abide by the decision of the Conservation Officer

17/07356/LBC

Address: Bank Farm Meadle Village Road Meadle Buckinghamshire HP17 9UD
Proposal: Listed building application for construction of single storey rear oak framed orangery following demolition of existing study
The Longwick-cum-Ilmer Parish Council will abide by the decision of the Conservation Officer

B/ Notice of Planning Applications Approved

15/07209/OUT Appeal Decision – Appeal Allowed

Address: Land at Ivy Farm Lower Icknield Way Longwick Buckinghamshire
Proposal: Outline application (including details of access) for the erection of 9 dwellings including access, parking and garaging with ancillary works with all other matters reserved.

17/06662/FUL Decision Application Permitted

Address: Sharnley Thame Road Longwick Buckinghamshire HP27 9SW
Proposal: Householder application for construction of two storey rear extension with two new roof lights and new dormer window to the side elevation

17/06647/LBC Decision Application Permitted

Address: Old Orchard Thame Road Longwick Buckinghamshire HP27 9SW
Proposal: Listed building application for removal of existing dormer brickwork cheeks to be replaced with timber frame and lime render and PVC guttering to be replaced with cast iron.

17/06806/CLP Decision Grant Certificate – Proposed Development

Address: 2 Dorrells Road Longwick Buckinghamshire HP27 9SL
Proposal: Certificate of Lawfulness Proposed for erection of single storey rear extension

17/06874/FUL Decision Application Permitted

Address: 11 Walkers Road Longwick Buckinghamshire HP27 9SS
Proposal: Householder application for construction of single storey rear extension and infill / replace existing door to side elevation at ground floor with window

17/06997/FUL Decision Application Permitted

Address: The Cartshed Rose Farm Thame Road Longwick Buckinghamshire HP27 9SW
Proposal: Amendment to red edge in connection with change of use of part of land from Agricultural to Residential and part from Residential to Agricultural with erection of detached single garage and detached shed (previously permitted under

17/06007/FUL Decision Application Permitted

Address: The Flint House Owlswick Buckinghamshire HP27 9RH
Proposal: Householder application for construction of alterations and extensions to existing garage and residential annexe to create 2 bay garage and changing room for existing pool and tennis court, improvements to residential annexe and formation of a multi-purpose recreational facility within the new garage roof space

17/06662/FUL Decision Application Permitted

Address: Sharnley Thame Road Longwick Buckinghamshire HP27 9SW

Proposal: Householder application for construction of two storey rear extension with two new roof lights and new dormer window to the side elevation

C/ To receive Notice of Applications Refused

17/06617/PN *Decision* Application Refused

Address: Owlswick Farm Owlswick Buckinghamshire HP27 9RH

Proposal: Prior notification application (Part 3, Class Q) for change of use of existing agricultural building to create 1 x 4 bed dwelling (Use Class C3) and associated operational development

14. AGENDA ITEMS FOR THE NEXT MEETING.

To receive an update on the Remembrance Day Service (Cllr Rolf van Apeldoorn)

To receive an update on the Carol Service (Cllr Val McPherson)

To receive an update on the Local Plan (Cllr Rolf van Apeldoorn)

To receive an update on the Neighbourhood Plan (Cllrs Val McPherson and Brian Richards)

15. NEXT MEETING

The next meeting of the Parish Council will take place on Tuesday 17th October 2017 in Longwick Village Hall at 7.30pm. There being no further business to discuss the Meeting closed at 8.45 pm.

Chairman..... Date.....**Page 973**