

**PARISH COUNCIL MEETING
LONGWICK-CUM-ILMER PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 15th SEPTEMBER 2009 AT 8.00 PM
IN LONGWICK VILLAGE HALL**

1/ PRESENT

Cllr Mrs J Rogers (Acting Chairman)
Cllrs Mrs V McPherson and I Walker
Mrs S Griffiths (Clerk)

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs Mrs. P Priestley, Mrs D Brock, G Harper and G O'Neill.

2/ MINUTES

The Minutes of the previous meetings of the Parish Council, having been circulated were approved by the Meeting and signed by the Chairman.

3/ DECLARATIONS OF INTEREST

Members were asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

None were declared

4/ MATTERS ARISING NOT OTHERWISE ON THE AGENDA

a) Extending the existing skateboard facilities

The Clerk has requested three quotations for an additional concrete half pipe and has only received one to date. **All present agreed** to defer this item to the next agenda when the members are able to compare all three quotations together.

5/ FINANCE

Accounts for Payment

326	Audit Fee	Mazars - fee for Annual Audit Return 2009-2010	£135.00	£20.25	£155.25
327	Play Area	Safe & Sound Playground Ltd - Repair Elephant Play Equipment	£44.00	£6.60	£50.60
328	Risk Assessment	K Dobson - Risk Assessment Duties - August 2009	£14.10		£14.10
329	Website	MH -P Design & Set up costs, Domain name Registration & Updating	£1,037.99	£155.70	£1,193.69
330	Grass Cutting	Manor Estates - Grass cutting August 2009	£331.14	£49.67	£380.81
331	Clerks Fees	S Griffiths - Clerks Fees and Expenses (July, August & September)	£1,231.76		£1,231.76
332	Dog waste and litter bins	TBS Hygiene - Collection of dog waste and litter (June, July & Aug)	£182.00	£27.30	£ 209.30

Receipts

Interest 0.01p

Bank Balance £ 9504.46 (allowing for the above entries)

The income and expenditure for September was examined by the Council. **All present agreed** that the necessary cheque be signed.

6/CAPITAL ITEMS AND COMMUNITY FACILITIES

A. Playing Field

The Clerk is requested to contact the Land Registry Office to ascertain if the additional land gifted to the Parish Council as an extension to the playing fields from the Williams family is registered. **SG**

The land behind the Village Hall has become overgrown. The Clerk is requested to contact Cllr G Harper to discuss the matter and issue a work order to the preferred contractor for the growth to be cleared. **SG**

Cllr I Walker reported two wasp nests in the Playing Field. The Clerk is requested to arrange for their removal. **SG**

The Clerk confirmed that there were no issues highlighted in the Risk Inspection report.

B. Children's Play Area

The Clerk confirmed that there were no issues highlighted in the Risk Inspection report.

The Clerk has received a complaint from the grass cutting contractor concerning a problem with a couple of parents and children when attempting to carry out the play area mowing. The contractors were unable to complete the grass cutting in the play area as some parents and children arrived and removed the tools placed against the gate to prevent the public access. When asked to vacate the area, they refused to do so and therefore the contractor was unable to continue due to Health and Safety regulations.

All present agreed for the Clerk to instruct the contractor to purchase a padlock and chain to lock the gate when working in the play area to prevent any further unauthorised access. **SG**

7/ ROADS, VERGES AND RIGHTS OF WAY

The Clerk is requested to raise the following concerns with the relevant local authority: - **SG**

The Scout path is overgrown again. The Clerk is requested to arrange a meeting with Sarah Guppy the Local Area Technician. **SG**

Bridle path 7 between Ilmer and Longwick. There are overhanging trees blocking the path for horse riders.

Bridle path 14 is becoming overgrown and needs trimming back. **SG**

The lamp outside the shop on the telegraph pole needs to be repaired.

8/ CORRESPONDENCE:

To be discussed

Audit of Community Facilities in Wycombe District

All present agreed to defer this item until the next meeting when there are more councillors present. **SG**

Items of general interest on table.

9/ REPORTS

School Governors

Nothing to report

Local Community Partnership

Nothing to report. - The next meeting is on September 23rd at 7.00pm in Longwick Village Hall.

WDALC

Cllr I Walker reported on the meeting held on 3rd September.

Neighbourhood Action Group

Nothing to report

Newsletter

Cllr Mrs V McPherson informed the members that there were a record number of articles for the next edition of the newsletter and that it was anticipated that it should be issued by the end of September.

Website

It has been suggested by the webmaster that a photograph of the playing field and play area would be a desirable addition to the website. Cllr Mrs V McPherson offered to arrange for a couple of photographs to be taken and made available for the members to choose the preferred one at the next meeting. **VM**

10/ CONFIRMATION OF THE CLERKS DECLARATION OF EARNINGS FOR 2008/2009 IN ORDER THAT THE COUNCIL DOES NOT FACE A POTENTIAL SURCHARGE BY HMRC IN

THE EVENT THAT THE EARNINGS WERE NOT DECLARED

The Clerk presented her Accounts for the year 2008/2009 for inspection by the Parish Council to confirm her declaration of earnings for 2008/2009. This is in order so that the council does not face a potential surcharge by HMRC in the event that the earnings were not declared. The members were requested to examine the accounts and **all present agreed** that they are in order and found to be satisfactory.

11. THE PREFERRED HIGHWAYS/TRANSPORT SCHEMES TO SUBMIT BIDS FOR CONSIDERATION BY THE LOCAL COMMUNITY PARTNERSHIP FROM ITS DELEGATED BUDGET 2010/2011

All present agreed to defer this item to the next meeting

12. PLANNING APPLICATIONS

A/ Progress on applications already considered:

None

B/ New Applications to be considered

09/06702/FUL: Poplars Farm Meadle Village Road, Meadle. Householder application for the erection of detached timber double garage. **The Parish Council will give a response after a site meeting.**

Alleged Breach of Planning Permission

A member of the public has reported an apparent 'unlawful' erection of a greenhouse in a field in Stockwell Lane, Little Meadle. It appears that the owners are extending their garden into the open countryside.

The Parish Council has not seen any applications for the erection of a green house in this field. The Clerk is requested to contact the Enforcement Officer. **SG**

13. AGENDA ITEMS FOR THE NEXT MEETING.

1. To discuss and decide on Highways/transport schemes to submit bids for consideration by the Local Community Partnership from its Delegated Budget 2010/2011.
2. To decide on forming a Working Group to purchase replacement trees for the trees that have died in the Playing Field and the removal of the protective wires around the trees that have outgrown their protection.
3. To discuss and decide on whether to adopt n Emergency Plan for the Parish.
4. To discuss and decide on the preferred photograph for the website.
5. To discuss and decide on the quotations received for the extension to the Skate Park.
6. To discuss the Audit of Community Facilities in the Wycombe District

14/ NEXT MEETING

The next meeting of the Parish Council will take place on Tuesday 20th October 2009 in Longwick Village Hall.

There being no further business to discuss the Meeting closed at 9.30pm

Chairman.....

Date.....